

# STANDARDS OF SERVICE FOR TRAFFICKED PERSONS, 4TH EDITION SELF ASSESSMENT TOOL

3/3/2021

Ohio Human Trafficking Commission  
Victim Services Committee

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## Table of Contents

History and Purpose .....	3
Use of the Standards Self-Assessment Tool .....	4
Participation in Ohio's Human Trafficking Service Matrix .....	5
Organizational Standards .....	6
1. Ethical Standards .....	8
2. Requests for Survivor Stories.....	12
3. 24-Hour Response Line.....	15
4. Emergency Response.....	20
5. Case Management/Victim Advocacy .....	25
6. Trauma-Specific Therapy .....	31
7. Survivor Peer Support .....	35
8. Sheltering and Short Term Housing for Adults .....	39
9. Temporary/Emergency Housing in Non-Shelter Setting .....	44
10. Residential Programs for Adults .....	49
11. Residential Programs for Youth .....	55
12. Substance Use Treatment.....	59
13. Drop-In Center Level 1.....	64
14. Drop-In Center Level 2.....	70

# History and Purpose

The Standards for Services to Trafficked Persons was developed in 2010 by the Ohio Human Trafficking Commission Victim Services Committee to provide effective practice guidelines for Ohio communities seeking to develop or strengthen a response system for survivors of human trafficking. Services that are likely to be needed to help survivors exit the trafficking situation and develop a path to wellness and recovery are included in this document. A broad network of advocates contributed to the development of the Standards, including survivors of human trafficking, anti-human trafficking service providers, law enforcement, survivor advocates, medical providers, the faith community, representatives of state government offices and private citizens. The Standards were reviewed and updated by the Ohio Human Trafficking Commission Victim Services Committee in 2013, and 2020.

For each standard, the definition, goal, activities, qualifications for staff/volunteers and standards for provider organizations are outlined. The purpose is to help communities identify the services needed by trafficking survivors and offer a guide to help them select the best qualified service providers.

The qualifications noted for various professionals, such as social services, medical and legal service providers were drawn from licensing requirements outlined in Ohio law and governed by State Boards (e.g. the State Medical Board, the Counselor, Social Worker and Marriage and Family Therapists Board). For activities such as residential treatment or shelter, the Standards reference the appropriate national or state accreditation standards. The standards noted are consistent with existing Ohio law and have been highlighted in this document due to their relevance to supporting the recovery of human trafficking survivors. The list of standards is not intended to be all inclusive or exhaustive.

The ethical standards reflect established codes of conduct developed by the social work, survivor advocate, medical, legal and other professions and the nine principles outlined in the Ethical Standards for Counter-Trafficking Research and Programming developed by the United Nations Inter-Agency Project on Human Trafficking in 2008. Because of the potential risk of harm associated with media involvement in trafficking cases, the Standards provide specific guidelines for ethical involvement with the media. The media guidelines are designed to help providers avoid retraumatizing survivors and hindering the prosecution of traffickers.

The Victim Services Committee shares these standards in the hopes that Ohio communities will build their capacity to identify and help survivors of trafficking. Anti-human trafficking advocates are encouraged to use these standards to select partners to participate in their service networks and to help organizations provide the best services possible.

# Use of the Standards Self-Assessment Tool

The Standards self-assessment tool is designed to help Ohio organizations evaluate programs and services to determine alignment with the state's standards and identify areas for program growth and development. The tool is designed primarily for organizations that provide trafficking specific services. However, organizations that operate programs for the general population may find the tool useful if their services are frequently accessed by trafficking survivors. Some examples of programs that might benefit from the self-assessment include shelters for homeless individuals or domestic violence survivors, substance use treatment programs or trauma therapy providers.

The self-assessment was developed to help organizations identify areas of strength and areas for growth. All participating organizations should complete the Organizational Standards, Ethical Standards and Requests for Survivor Stories sections and any program sections that pertain to the organization's work. The rankings and calculations for self-assessments results are as follows:

## 1. Meets Standards

- Must answer "yes" to 100% of the applicable Organizational Standards.
- Must score a 1 (Meets Standard) or 2 (Exceeds Standard) on 100% of the Ethical Standards.
- Must score a 1 (Meets Standard) or 2 (Exceeds Standard) on 100% of the Request for Survivor Stories Standards.
- Must score a 1 (Meets Standard) or 2 (Exceeds Standard) on each of the following standards:
  - Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.
  - Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.
  - Participants are not required to participate in spiritual programming.
- Must score a 1 (Meets Standards) or 2 (Exceeds Standards) on 80% or more of the remaining standards.

## 2. Developing Program

- Must answer "yes" to 100% of the applicable Organizational Standards.
- Must score a 1 (Meets Standard) or 2 (Exceeds Standard) on 100% of the Ethical Standards.
- Must score a 1 (Meets Standard) or 2 (Exceeds Standard) on 100% of the Request for Survivor Stories Standards.
- Must score a 1 (Meets Standard) or 2 (Exceeds Standard) on each of the following standards:
  - Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.
  - Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.
  - Participants are not required to participate in spiritual programming.
- Must score a 1 (Meets Standards) or 2 (Exceeds Standards) on 70-79% of the remaining standards.

### 3. Does Not Meet Standards

- Organization does not meet 100% of the applicable Organizational Standards; or
- Organization does not meet 100% of the Ethical Standards; or
- Organization does not meet 100% of the Request for Survivor Stories Standards; or
- Organization does not meet one or more of the following standards:
  - Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.
  - Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.
  - Participants are not required to participate in spiritual programming.
- Organization scores less than 70% on the remaining standards.

Note: all items required for achieving a Developing Program or Meets Standards rating are shaded in gray.

## Participation in Ohio's Human Trafficking Service Matrix

To be included in Ohio's Human Trafficking Service Matrix, organizations must have either the Developing Program ranking or the Meets Standards ranking. While the scoring relies on self-assessment, results will be shared with and verified by the local anti-trafficking coalition.

Assessment results will be used by local coalitions to develop technical assistance and training plans to help local service networks capacity to meet and exceed the standards.

# Organizational Standards

	Yes	No	Not Applicable
All non-profit organizations can provide a copy of current of 501-c-3 status			
Non-profit organizations are registered with the Ohio Attorney General's Charitable Registration database			
Agency can demonstrate that it has expertise in providing services to trafficked persons as evidenced by training and service documentation			
Agency can provide a copy of policies and procedures which demonstrates an inclusiveness of all populations through the provision of services internally or in collaboration with other agencies			
Agency has a mandated reporting policy that is consistent with Ohio's mandated reporting laws			
Agency can provide a copy of non-discrimination policies and procedures			
Agency can identify how it adheres to whichever codes of conduct or ethics standards are relevant for its practice			
Media/fundraising/public awareness standards are upheld, demonstrated by a media policy that is consistent with the Ohio Standards			
Staff and organizations are in good standing with state licensing bodies and demonstrate ethical practices, including 3 hours of ethics training every 2 years			
Background checks have been completed for supervisors, staff and volunteers			
Supervisors, staff and volunteers have completed required training			
Fiscal control procedures are written policies and have been reviewed and approved by a Board of Directors			
Annual fiscal audit is completed			

		Yes	No	Not Applicable
Non-profit agencies have filed a Form 990				
Agency can demonstrate that it has General Liability Insurance coverage				
Agency can provide documentation of accreditation, if applicable				
Agency can provide a copy of a grievance policy outlining how program participants can provide feedback to the provider and/or to advocate for themselves in the program				
Organizations must meet 100% of the standards in this section unless the item has a Not Applicable option and if Not Applicable is selected due to organization type.	Score: _____	Possible Points: 17 for Nonprofits, 13 for Other Organization Types		
Comments				

# 1. Ethical Standards

Definition	Values, principles, and standards to guide professional conduct. All providers must meet ethical standards. These standards are the foundation of all service to trafficked persons.		
Goal	Provide services to trafficked persons that adhere to professional codes of ethics and place participant well-being at the forefront of all interactions with participants or action taken on their behalf.		
A Word about Language	<p>This toolkit uses the terms “victim” and “survivor” to refer to someone who has been trafficked in sex and/or labor settings. Historically, the term “victim” is commonly used in the context of criminal justice. Throughout this toolkit, the term “victim” may be used in this context, or to refer to someone who is still trapped in the trafficking situation. The term “survivor” may be used to refer to people who have exited the trafficking situation.</p> <p>However, we recognize that people who are living in trafficking situations are in fact survivors, as they are surviving each day through their strength and determination. Additionally, each survivor’s journey is individual and unlikely to fit into these simple categories. We understand that the best way to determine how to refer to a person impacted by human trafficking is to ask their preference.</p>		
Standards	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
<p>The program adheres to appropriate Code(s) of Conduct/Ethics as evidenced by agency records.</p> <ol style="list-style-type: none"> <li>1. NASW Code of Ethics</li> <li>2. National Organization of Victim Assistance</li> <li>3. Code of Professional Ethics for Victim Assistance Providers</li> </ol>		Codes of ethics are posted in office settings and/or are readily accessible. Staff and volunteers demonstrate a working knowledge of ethical codes and how the principles influence daily work.	No evidence that the program is aware of or adheres to appropriate codes of ethics.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All program staff have passed background checks, meaning that no prior criminal activity is identified, except as described in the next standard.		Background checks are completed for all staff. All staff have passed the background check, meaning that no prior criminal activity is identified, except as described in the next standard.	Background checks are completed for less than 100% of staff, or background checks are completed but reveal significant issues that do not qualify for the exceptions noted in the next standard.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Standards	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Exceptions made in the hiring of staff with criminal convictions are supported by an analysis of the severity of the offense, additional subsequent acts, timeframe of crime, compliance with sanctions, evidence of rehabilitation and potential benefits. Recognizes that survivor advocates may have incurred criminal charges through their exploitation and considers the benefits of employing survivor advocates.		Rationale for making an exception in the hiring of staff with prior criminal convictions is documented for each exception.	Rationale for making an exception in the hiring of staff with prior criminal convictions is incomplete or undocumented.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paid personnel complete training in each of the following content areas: <ol style="list-style-type: none"> <li>1. Ethics</li> <li>2. Confidentiality</li> <li>3. Trauma Informed Care</li> <li>4. Safety Protocols (First Aid and CPR for housing/ residential programs)</li> <li>5. Human Trafficking 101/Introduction</li> <li>6. Crisis Intervention</li> <li>7. Community Resources and Collaborative Partners</li> <li>8. Guiding Values for Serving Survivors of Crime</li> <li>9. Cultural Humility</li> <li>10. Core Needs of Survivors (safety, healing, justice, financial recovery)</li> <li>11. Self-care and Vicarious Trauma</li> <li>12. Survivor Informed Programming</li> </ol>	All training content is completed by staff and interns during orientation prior to engagement in service provision	All staff completed training on required topics within first 90 days of employment. Attendance forms noting required competencies are stored in personnel folders.	No evidence that personnel have completed training in the required areas.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
<p>Volunteers complete training in each of the following content areas:</p> <ol style="list-style-type: none"> <li>1. Ethics</li> <li>2. Confidentiality</li> <li>3. Trauma Informed Care</li> <li>4. Safety Protocols (First Aid and CPR for housing/ residential programs)</li> <li>5. Human Trafficking 101/Introduction</li> <li>6. Crisis Intervention</li> <li>7. Community Resources and Collaborative Partners</li> <li>8. Guiding Values for Serving Survivors of Crime</li> <li>9. Cultural Humility</li> <li>10. Core Needs of Survivors (safety, healing, justice, financial recovery)</li> <li>11. Self-care and Vicarious Trauma</li> <li>12. Survivor Informed Programming</li> </ol>	All volunteers receive training on Human Trafficking 101 and safety protocols prior to beginning volunteer service as evidenced by attendance forms. Volunteers engage in ongoing education in the other content areas.	All volunteers completed training on Human Trafficking 101 and Safety Protocols prior to their volunteer service as evidenced by attendance forms.	No evidence that volunteers have completed training in the required areas.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff and volunteers sign confidentiality statements.		Signed confidentiality statements are on file for 100% of staff and volunteers.	Signed confidentiality statements are on file for less than 100% of staff and volunteers.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Volunteers sign a memorandum of understanding outlining the scope of their work with or on behalf of survivors and adherence to ethical standards.		Signed MOUs are on file for 100% of volunteers.	Signed MOUs are on file for less than 100% of volunteers.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Participants are not required to participate in spiritual programming.		The program can provide evidence that it informs participants of the full range of services offered without requiring participation or incentivizing participation in spiritual activities.	The program provides no evidence that it informs participants of the full range of services offered or program requires that they participate in spiritual services or incentivizes participation in spiritual activities.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Organizations must meet 100% of the standards in this section.

Score: \_\_\_\_\_

Meets Expectations: Score = 8

Comments

## 2. Requests for Survivor Stories

Purpose	To uphold the confidentiality and dignity of survivors and create a framework that supports survivors in avoiding retraumatization.			
Goal	Ensure that the identities of trafficked persons are protected and that their dignity is preserved. To avoid any potential harm to participants, the agency will refrain from requesting that survivors interact with the media, share their stories for awareness or participate in fundraising activities purposes until one year post successful termination from the program. Additionally, any requests made after one year will be made with the survivor's full and ongoing consent and only after appropriate training and counseling are offered.			
Standards		Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Service providers will not ask participants to speak to media or share their story for awareness or fundraising purposes until 1 year has passed from the date of the survivor's successful termination from the program.			Program follows the established media protocol and does not use participant stories in the media, with or without participant consent, while the participant’s case is active and while any investigations are open, and until one year after successful termination from the program.	Program uses participant stories, with or without consent, in the media or in fundraising while the participant’s case is active or while the investigation is ongoing or before one year post graduation.
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Participants always have the opportunity to make informed decisions about involvement with the media and agency fundraising efforts. There is no pressure from the service provider to talk to media or participate in fundraising efforts.		Program has an established protocol that protects a participant’s right to informed consent in media and fundraising involvement and can document its use.	Program has an established protocol that protects a participant’s right to informed consent in media and fundraising involvement.	Program does not have a protocol that protects a participant’s right to informed consent in media and fundraising involvement.
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Participants always have the opportunity to make informed decisions about involvement with the media and agency fundraising efforts. There is no pressure from the service provider to talk to media or participate in fundraising efforts.		Program has established protocol to protect participants’ right to informed consent in media and fundraising and can document its use.	Program has an established protocol that protects a participant’s right to informed consent in media and fundraising involvement.	Program does not have a protocol that protects a participant’s right to informed consent in media and fundraising involvement.
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Program/location follows established media protocol that prohibits the use of minor survivors' stories for fundraising or media purposes.		Program/location follows established media protocol prohibiting the agency from using the stories of minor participants in the media or for fundraising purposes.	Program/location uses participant stories in the media, regardless of whether the participant is under the age of 18 years.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizations will reach out to existing survivor speakers bureaus or survivor advocacy groups to identify speakers who are prepared and supported in speaking publicly about their experience. Organizations that employ survivor advocates will not require that employees share their stories on behalf of the organization.		There is evidence that the organization reaches out to survivor speakers bureaus and/or advocacy groups to identify speakers who are prepared and supported in speaking publicly about their experience.	No evidence that the organization reaches out to survivor speakers bureaus and/or advocacy groups to identify speakers who are prepared and supported in speaking publicly about their experience.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Survivors will be fairly compensated for speaking requests.		Survivors are compensated for speaking requests as evidenced by documentation/financial records. Documentation of informed consent notes how long material will be in circulation. All material in use is within timeframe of consent for use. Timeframe of consent for use does not exceed 3 years.	No evidence of survivor compensation for speaking requests and/or no evidence of informed consent regarding length of material use or option to reaffirm consent after timeframe has ended. Timeframe for consent exceeds 3 years.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Service providers must inform participants about the risks involved in sharing their story publicly.		Participants are informed about the risk of media involvement or other publicity as evidenced by case records.	There is no evidence that participants are informed about the risk of media involvement or other publicity.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Service providers will encourage participants to engage in counseling before sharing their stories in media or fundraising efforts. Providers will make potential speakers aware of existing supports such as speakers bureaus or survivor advocacy organizations.	Program provides onsite advocacy for survivors during live media events to redirect questions if necessary. Speakers are encouraged to engage in counseling in order to best ensure adequate processing and emotional preparedness to share their story.	Participants are encouraged to engage in counseling before sharing their stories in media or fundraising efforts, as evidenced by case records.	There is no evidence that participants are encouraged to engage in counseling before sharing their stories in media or fundraising efforts.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizations must meet 100% of the standards in this section.	Score: _____	Meets Expectations Score = 8	
Comments			

### 3. 24-Hour Response Line

Definition	Trained responders who are available 24/7 to link trafficked persons with local support services within coordinated response networks when applicable.		
Goal	Link survivors of trafficking with trained service providers with expertise in responding to the needs of trafficked persons.		
National Human Trafficking Hotline	<p>The program partners with the National Human Trafficking Hotline and makes efforts to spread awareness of the hotline as a resource.</p> <p>National Human Trafficking Hotline (888) 373-7888</p> <p>SMS: 233733 (Text "HELP" or "INFO")</p> <p>Hours: 24/7, Languages: English, Spanish and more than 200 others.</p>		
Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Personal support and assistance are provided to assist human trafficking survivors		Records indicate that personal support and assistance are provided to assist human trafficking survivors in accessing related services/information.	Records do not demonstrate linkage to personal support & assistance in accessing human trafficking related services/information.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crisis intervention and support services provided by phone or text are documented and maintained confidentially.		Program can demonstrate that is documents all hotline services are documented and maintains hotline data confidentially.	No evidence that hotline calls are documented, or documentation does not ensure confidentiality.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Program follows a written protocol for hotline operation that incorporates the following crisis intervention procedures: 1) Assessing imminent danger, 2) Building rapport and addressing immediate safety concerns, 3) Identifying the primary problem or crisis, 4) Providing emotional support, 5) Exploring alternatives, 6) Implementing an action plan and 7) Providing follow up.	Program can demonstrate that a written protocol is in use and has documented evidence of staff training on the protocol.	Program can demonstrate adherence to a written protocol.	No evidence that a written protocol is in use.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Hotline calls are answered before going to voice mail.	All hotline calls are answered before going to voice mail, as evidenced by training protocols and response information in call log.	95% of hotline calls are answered before going to voice mail, as evidenced by training protocols and response information in call log.	No evidence that hotline staff and volunteers answer hotline calls before going to voice mail, as evidenced by training protocols and response information in call log.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hotline programs that utilize volunteers are supervised by paid staff positions.	24 hour staff supervision is provided on a rotating basis ensuring that hotline supervisors are not always on call	At least one paid staff position provides supervision for hotline volunteers.	No evidence that paid staff are engaged in the hotline program.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hotline programs that utilize volunteers to cover shifts ensure that volunteers complete the same level of comprehensive training required of staff.		Hotline volunteers have completed the same level of comprehensive training required of staff as evidenced by training documentation.	No evidence that Hotline volunteers have completed the same level of training required of staff.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program's staffing schedule indicates 24/7 coverage.		Staffing schedule reflects 24/7 coverage	Hotline is not staffed 24/7.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any reports of suspected trafficking of a minor will be reported to Law Enforcement or Child Welfare within 24 hours.		The agency reports suspected trafficking of minors to Law Enforcement and Child Welfare within 24 hours, as evidenced by response time information in call log.	Call log does not indicate response time or response time exceeds 24 hours.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Regular meetings are implemented for Hotline Staff in order to debrief calls and patterns as well as provide support to Hotline Staff.	Weekly debrief meetings are implemented into design of program, evidenced by documentation and program protocol to support Hotline Staff.	There is evidence that indicates program is supporting Hotline Staff through efficient communication and implementation of at least bi-weekly meetings.	There is no evidence or documentation that indicates program is supporting Hotline Staff through efficient communication.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The agency seeks out and makes use of survivor input in designing and delivering services.	Survivors are engaged through staff or board positions.	The program can describe and document its process for seeking and using survivor leadership.	The agency cannot describe or document its process for seeking and using survivor leadership
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program operates from a framework of cultural humility. a process of reflection and lifelong inquiry that facilitates effective helping relationships through provider self-awareness of personal and cultural biases and an awareness and sensitivity to significant cultural issues of others. The program recognizes that a cultural humility perspective includes institutional and individual accountability; lifelong learning and critical reflection; and working to mitigate power imbalances.		The program is designed and implemented from a cultural humility perspective. Personnel have consistent, ongoing, documented training on culture and cultural humility. Personnel approach interactions with self-reflection, lifelong learning and sensitivity to culture. The program works to address individual, community and societal power imbalances.	There is no evidence that the program design or implementation incorporates a cultural humility perspective. Cultural humility training for personnel is sporadic or absent.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The program recognizes trauma impact and provides trauma responsive services reinforced through ongoing training for all agency personnel.	The program design recognizes trauma impact and provides trauma responsive services. All staff and volunteers complete ongoing trauma training and evidence is documented in personnel files.	The program provides evidence that trauma principles are incorporated into program design and implementation. Some but not all personnel complete ongoing trauma training that is documented in personnel files.	The program provides no evidence that trauma principles are incorporated into program design and implementation or that personnel receive ongoing trauma training.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc. Program data indicates that targeted outreach strategies are effective.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc.	The program provides no evidence of strategies designed to engage survivors from marginalized or underrepresented populations.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.		Training certificates on file for supervisors, staff and volunteers.	Training certificates are missing or incomplete.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Pass/Non Pass: Participants are not required to participate in spiritual programming.		The program can provide evidence that it informs participants of the full range of services offered without requiring participation or incentivizing participation in spiritual activities.	The program provides no evidence that it informs participants of the full range of services offered or program requires that they participate in spiritual services or incentivizes participation in spiritual activities.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Services are informed by a whole family approach, recognizing that the wellbeing of survivors and their immediate family members is interrelated. Where possible and appropriate, services and opportunities are designed to benefit not just survivors but also other members of their households.		Program can document how it assesses the needs and strengths of survivor family members, as appropriate, and offers supportive services, linkages and opportunities.	Program focuses solely on the survivor without considering the related needs of immediate family members.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizations must meet 100% of the Pass/Non Pass standards in this section.	Score Pass/Non Pass: ___ out of 3	Score on Remaining Items: ___ out of 13	
Comments			

## 4. Emergency Response

Definition	Based on a safety assessment, respond 24/7 in person to direct requests to help survivors exit the trafficking situation or stabilize a crisis.		
Goal	Assist survivors of human trafficking with leaving the trafficking situation and getting to safety; to assess the trafficked person's safety and other immediate needs; to help trafficked persons take the first steps in crisis stabilization.		
Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The agency provides the following services:			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1. Assess if situation is life threatening. If so, 911 is contacted.		Completion of imminent harm assessment is evidenced by case records.	No evidence that this service is provided.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. If needed, coordinate language interpretation.		Coordination of language interpretation is evidenced by program procedures and signed agreements with interpretation providers.	No evidence that this service is provided
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Assess if situation appears to meet definition of human trafficking using a brief set of assessment questions.		Human trafficking assessment is evidenced by case records.	No evidence that this service is provided.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Assist participant in evaluating his/her immediate needs.		Needs assessment is evidenced by case records.	No evidence that this service is provided.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Provide information verbally or in writing about available resources/services.		Sharing of resource information is evidenced by case records.	No evidence that this service is provided.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
6. Coordinate participant's safe exit from trafficking situation, in partnership with law enforcement where appropriate and with consent of survivor, through trauma-informed care with the understanding a survivor may choose not to leave a situation.		Evidenced by program procedures, case records and signed agreements with law enforcement.	No evidence that this service is provided.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Coordinate safe, temporary shelter for participant including transportation as needed.		Service coordination is evidenced by program procedures, case records and signed agreements with shelter providers.	No evidence that this service is provided.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Ensure that participant's basic needs are met. (Food, Clothing, Shelter, Medical, Detox, etc.)		Provision of basic needs is evidenced by program procedures, case records and signed agreements with relevant providers.	No evidence that this service is provided.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Once immediate needs are met, participants have the opportunity to be linked with on-going comprehensive services.		Yes, as evidenced by program procedures, documentation, and referrals.	No evidence that this service is provided.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Program operates using an established safety protocol.		Staff are trained in safety protocol as evidenced by training documentation and can demonstrate adherence to such protocol.	No evidence that staff are trained in or adhering to safety protocol.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency response is available 24/7.		Staffing schedule reflects 24/7 emergency response availability	Staffing or scheduling does not allow for 24/7 emergency response availability
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The program offers a trauma informed, strengths based case management component or is linked to a case management program that meets the standards identified in the Case Management service category.	The program offers in-house case management services that meet the standards identified in the Case Management service category.	The program offers linkage to case management services that meet the standards identified in the Case Management service category and are provided by a trusted community partner.	The program does not directly provide case management or link to case management provided by another partner. Or, case management is provided but does not meet the standards identified in the Case Management service category.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The agency seeks out and makes use of survivor input in designing and delivering services.	Survivors are engaged through staff or board positions.	The agency can describe and document its process for seeking and using survivor leadership.	There is no evidence of a process for seeking and using survivor leadership
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program operates from a framework of cultural humility. a process of reflection and lifelong inquiry that facilitates effective helping relationships through provider self-awareness of personal and cultural biases and an awareness and sensitivity to significant cultural issues of others. The program recognizes that a cultural humility perspective includes institutional and individual accountability; lifelong learning and critical reflection; and working to mitigate power imbalances.		The program is designed and implemented from a cultural humility perspective. Personnel have consistent, ongoing, documented training on culture and cultural humility. Personnel approach interactions with self-reflection, lifelong learning and sensitivity to culture. The program works to address individual, community and societal power imbalances.	There is no evidence that the program design or implementation incorporates a cultural humility perspective. Cultural humility training for personnel is sporadic or absent.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The program recognizes trauma impact and provides trauma responsive services reinforced through ongoing training for all agency personnel.	The program design recognizes trauma impact and provides trauma responsive services. All staff and volunteers complete ongoing trauma training and evidence is documented in personnel files.	The program provides evidence that trauma principles are incorporated into program design and implementation. Some but not all personnel complete ongoing trauma training that is documented in personnel files.	The program provides no evidence that trauma principles are incorporated into program design and implementation or that personnel receive ongoing trauma training.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc. Program data indicates that targeted outreach strategies are effective.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc.	The program provides no evidence of strategies designed to engage survivors from marginalized or underrepresented populations.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.		Training certificates on file for supervisors, staff and volunteers.	Training certificates are missing or incomplete.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Pass/Non Pass: Participants are not required to participate in spiritual programming.		The program can provide evidence that it informs participants of the full range of services offered without requiring participation or incentivizing participation in spiritual activities.	The program provides no evidence that it informs participants of the full range of services offered or program requires that they participate in spiritual services or incentivizes participation in spiritual activities.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Services are informed by a whole family approach, recognizing that the wellbeing of survivors and their immediate family members is interrelated. Where possible and appropriate, services and opportunities are designed to benefit not just survivors but also other members of their households.		Program can document how it assesses the needs and strengths of survivor family members, as appropriate, and offers supportive services, linkages and opportunities.	Program focuses solely on the survivor without considering the related needs of immediate family members.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizations must meet 100% of the Pass/Non Pass standards in this section.	Score Pass/Non Pass: ___ out of 3	Score on Remaining Items: ___ out of 16	
Comments			



# 5. Case Management/Victim Advocacy

Definition	A client-centered, collaborative process of assessment, planning, facilitation, care coordination, evaluation and advocacy for options and services to meet a survivor's comprehensive needs. 1		
Goal	To assist survivors in meeting their immediate needs and long term goals through provision of comprehensive, coordinated services, including assessment, planning, implementation, coordination, monitoring, and evaluating the services required to meet the participant's needs.		
Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
All activities and services are survivor-centered and survivor-driven.	Agency has documentation of assessment utilized for survivor-driven care	Agency can describe how the services are survivor-centered and driven activities	Agency cannot describe how services are survivor-centered and survivor driven.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prior to releasing any client information to other entities, including but not limited to law enforcement, victim advocates, social services, etc., the program secures written permission from the survivor in the form of a release of information.		Agency has documentation of release of information forms.	Agency cannot provide documentation of release of information forms.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The following activities are provided:			
1. Ongoing personal support, including outreach calls/visits.	Agency has consistent and clear documentation of all outreach and outreach attempts for contact with participant.	Agency can describe and demonstrate its process for providing ongoing support.	No evidence that follow up support is provided
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Provide, coordinate, or participate in a community collaborative network with comprehensive services for the needs of survivors which may include: support through legal process, mental health services, primary health services, interpreter/ translation services, employment/ literacy/ life skills services, refugee services, housing assistance.	MOUs with collaborative partners are established and utilized with positive relationship between agencies.	Agency can describe how services are provided.	Limited or no evidence of internal capacity or collaborative partners.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
3. Conduct a strength and needs assessment in partnership with participant to identify assets, resources, and needed services.		Agency can provide documentation of needs assessment	No needs assessment is completed.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Develop an Individual Service Plan (ISP) in partnership with the participant that outlines goals, action steps, timelines, and persons responsible for task completion and allows for adjustment as participant needs change.		ISP is survivor centered and promotes survivor choice and empowerment. At minimum the ISP includes goals, action steps, timelines, and persons responsible for task completion.	No ISP is completed, or ISP is present but does not include recommended content.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Service Tracking: A system of record keeping/documentation defined by the agency that identifies individuals who receive services and what activities were provided or referred.		Program can demonstrate the use of a record keeping/documentation system.	No system of service tracking is in place.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. The program has a strategy for evaluating individual participant's progress in the program and the program's overall effectiveness.	The evaluation plan includes strategies for both single case and group design evaluations. The plan outlines how evaluation data is used to improve program performance. Written evaluation results are regularly shared with stakeholders.	The evaluation plan includes strategies for both single case and group design evaluations. The plan outlines how evaluation data is used to improve program performance.	There is no evidence of an evaluation plan or strategies to track participants' progress.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
7. Provides criminal justice system advocacy for the participant.		Program can describe the ways in which it provides criminal justice system advocacy services.	Program does not provide criminal justice system advocacy services.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Case Managers meet one or more of the following qualifications: 1. Victim Advocates: Perform duties consistent with survivor advocacy as documented by a job description. 2. Social Workers: Perform duties consistent with case management, licensed by the state and supervised by a Licensed Social Worker or a person with equivalent professional experience. Licensure is current and in good standing. 3. Nurse Case Managers: Perform duties consistent with case management and are licensed by the state. Licensure is current and in good standing. 4. Interns engaged in formal educational program and supervised by licensed personnel.	Documentation of staff qualifications on file for each member of team. Interns have weekly, documented supervision by Licensed Professional. Unlicensed staff are supervised by a Licensed Professional. Victim Advocates have completed either state or national certification.	Staff meet qualifications.	Staff does not meet qualifications
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The agency seeks out and makes use of survivor input in designing and delivering services.	Survivors are engaged through staff or board positions.	The agency can describe and document its process for seeking and using survivor leadership.	The agency cannot describe or document its process for seeking and using survivor leadership
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The program operates from a framework of cultural humility. a process of reflection and lifelong inquiry that facilitates effective helping relationships through provider self-awareness of personal and cultural biases and an awareness and sensitivity to significant cultural issues of others. The program recognizes that a cultural humility perspective includes institutional and individual accountability; lifelong learning and critical reflection; and working to mitigate power imbalances.		The program is designed and implemented from a cultural humility perspective. Personnel have consistent, ongoing, documented training on culture and cultural humility. Personnel approach interactions with self-reflection, lifelong learning and sensitivity to culture. The program works to address individual, community and societal power imbalances.	There is no evidence that the program design or implementation incorporates a cultural humility perspective. Cultural humility training for personnel is sporadic or absent.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program recognizes trauma impact and provides trauma informed services reinforced through ongoing training for all agency personnel.	The program design recognizes trauma impact and provides trauma-informed services. All staff and volunteers complete ongoing trauma training and evidence is documented in personnel files.	The program provides evidence that trauma principles are incorporated into program design and implementation. Some but not all personnel complete ongoing trauma training that is documented in personnel files.	The program provides no evidence that trauma principles are incorporated into program design and implementation or that personnel receive ongoing trauma training.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Pass/Non Pass: Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc. Program data indicates that targeted outreach strategies are effective.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc.	The program provides no evidence of strategies designed to engage survivors from marginalized or underrepresented populations.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.		Training certificates on file for Supervisors, staff and volunteers.	Training certificates are missing or incomplete.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Participants are not required to participate in spiritual programming.		The program can provide evidence that it informs participants of the full range of services offered without requiring participation or incentivizing participation in spiritual activities.	The program provides no evidence that it informs participants of the full range of services offered or program requires that they participate in spiritual services or incentivizes participation in spiritual activities.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Services are informed by a whole family approach, recognizing that the wellbeing of survivors and their immediate family members is interrelated. Where possible and appropriate, services and opportunities are designed to benefit not just survivors but also other members of their households.		Program can document how it assesses the needs and strengths of survivor family members, as appropriate, and offers supportive services, linkages and opportunities.	Program focuses solely on the survivor without considering the related needs of immediate family members.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizations must meet 100% of the Pass/Non Pass standards in this section.	Score Pass/Non Pass: ___ out of 3	Score on Remaining Items: ___ out of 14	
Comments			
1 <a href="https://www.cmsa.org/who-we-are/what-is-a-case-manager/">https://www.cmsa.org/who-we-are/what-is-a-case-manager/</a>			

## 6. Trauma-Specific Therapy

Definition	Beneficial activities that apply the therapeutic process to help trafficked persons to achieve successful performance of mental functions in terms of thought, mood, and behavior that results in productive activities, fulfilling relationships with others, and the ability to adapt to change and to cope with adversity. Activities may be delivered in either an individual or group format.			
Goal	To identify, understand and ameliorate the effects of human trafficking; to promote healing and to integrate the survivor back into society. To build/strengthen/restore the wellness necessary to return to community/societal living in an age-appropriate way, with relatively little to no residual trauma-related symptomatology present at levels that may significantly interfere with adaptive occupational and relational functioning.			
Standards Specific to Service Category		Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Through ongoing training, the provider has current knowledge of evidence-based methods, techniques or models to address trauma symptomology.		Provider can demonstrate continuing education in trauma theory and newly emerging approaches to treatment. Staff hold trauma certifications.	Licensed with state to provide therapeutic services with valid certificate date.	Is not licensed.
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provider is in good standing with state licensing body.			Licensed with state to provide therapeutic services with valid certificate date	Is not licensed.
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provider adheres to professional ethical standards.		Provider has consistent meetings with team debriefing ethical dilemmas as they arise.	No ethical violations have been substantiated.	Has substantiated ethical violation reports.
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Practitioners must be licensed or be registered or certified professionals by the state and have a minimum of a master's degree in one or more of the following: mental health counseling, marriage and family therapy, social work, psychology or related field. If practitioner is at the Bachelor's level, practicing under supervision of a Masters level independently licensed practitioner.			Practitioners are licensed professionals in the state and have the appropriate degrees. Appropriate license areas of competence.	Practitioners do not have the proper degree and/or are not licensed.
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Practitioners who are completing an internship for a master's degree in any of the fields listed above and have completed the training are also eligible providers, if they are receiving supervision from a qualified person.	Consistent documentation of supervision of Masters level interns is available	Masters level interns are supervised by the appropriate staff.	Masters level interns are not appropriately supervised
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Workers, Counselors, Therapists, as well as individuals conducting assessments, must have regular supervision, consultation and or review of cases, preferably by a state licensed psychiatrist, psychologist or certified therapist.		Individuals conducting assessments have regular supervision by described professional.	Individuals conducting assessments have no regular supervision, consultation or review of cases by described professional.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The agency seeks out and makes use of survivor input in designing and delivering services.	Survivors are engaged through staff or board positions.	The agency can describe and document its process for seeking and using survivor leadership.	The agency cannot describe or document its process for seeking and using survivor leadership
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program operates from a framework of cultural humility. a process of reflection and lifelong inquiry that facilitates effective helping relationships through provider self-awareness of personal and cultural biases and an awareness and sensitivity to significant cultural issues of others. The program recognizes that a cultural humility perspective includes institutional and individual accountability; lifelong learning and critical reflection; and working to mitigate power imbalances.		The program is designed and implemented from a cultural humility perspective. Personnel have consistent, ongoing, documented training on culture and cultural humility. Personnel approach interactions with self-reflection, lifelong learning and sensitivity to culture. The program works to address individual, community and societal power imbalances.	There is no evidence that the program design or implementation incorporates a cultural humility perspective. Cultural humility training for personnel is sporadic or absent.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The program recognizes trauma impact and provides trauma informed services reinforced through ongoing training for all agency personnel.	The program design recognizes trauma impact and provides trauma-informed services. All staff and volunteers complete ongoing trauma training and evidence is documented in personnel files.	The program provides evidence that trauma principles are incorporated into program design and implementation. Some but not all personnel complete ongoing trauma training that is documented in personnel files.	The program provides no evidence that trauma principles are incorporated into program design and implementation or that personnel receive ongoing trauma training.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc. Program data indicates that targeted outreach strategies are effective.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc.	The program provides no evidence of strategies designed to engage survivors from marginalized or underrepresented populations.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.		Training certificates on file.	Training certificates missing or incomplete.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Pass/Non Pass: Participants are not required to participate in spiritual programming.		The program can provide evidence that it informs participants of the full range of services offered without requiring participation or incentivizing participation in spiritual activities.	The program provides no evidence that it informs participants of the full range of services offered or program requires that they participate in spiritual services or incentivizes participation in spiritual activities.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Services are informed by a whole family approach, recognizing that the wellbeing of survivors and their immediate family members is interrelated. Where possible and appropriate, services and opportunities are designed to benefit not just survivors but also other members of their households.		Program can document how it assesses the needs and strengths of survivor family members, as appropriate, and offers supportive services, linkages and opportunities.	Program focuses solely on the survivor without considering the related needs of immediate family members.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizations must meet 100% of the Pass/Non Pass standards in this section.	Score Pass/Non Pass: ___ out of 3	Score on Remaining Items: ___ out of 10	
Comments			

# 7. Survivor Peer Support

Definition	Personal support, mentoring, advocacy and education provided by a survivor of human trafficking to a trafficked person who is considering leaving the trafficking situation, has recently left the situation or is progressing through the healing process.		
Goal	Trafficking survivors will benefit from a trusting helping relationship with peers who serve as mentors, role models and bridges to treatment, recovery and other social services, resulting in reduced feelings of stigmatization and a stronger sense of hope.		
Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Peer supporters are emotionally prepared to support others in their healing process without inadvertent harm to self or others.		Survivor has completed treatment and has counselor's recommendation that they are emotionally ready to provide peer support.	Survivor is still in the trafficking situation and/or is not emotionally prepared to serve in a peer support role.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peer Supporters complete formal training on peer mentorship.	Peer supporters have completed a formal certification in peer mentorship.	Peer mentorship training has been completed and documentation is on file.	Mentoring training has not been completed and certification has not been obtained.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agencies operating Survivor Peer Support programs can demonstrate that they have sought out and received training on Peer Support.	The agency can document that it takes steps to link prospective and current peer supporters with mentorship training and certification.	The agency can document that it has sought out and completed Peer Support training.	No evidence of Peer Support training.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peer Support programs provide opportunity for regular, ongoing supportive supervision for peer mentors.	Supportive supervision is provided by a licensed professional who is also a survivor.	There is evidence of regular, ongoing supportive supervision	No evidence or erratic meeting schedule.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The agency seeks out and makes use of survivor input in designing and delivering services.	Survivors are engaged through staff or board positions.	The agency can describe and document its process for seeking and using survivor leadership.	The agency cannot describe or document its process for seeking and using survivor leadership
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program operates from a framework of cultural humility. a process of reflection and lifelong inquiry that facilitates effective helping relationships through provider self-awareness of personal and cultural biases and an awareness and sensitivity to significant cultural issues of others. The program recognizes that a cultural humility perspective includes institutional and individual accountability; lifelong learning and critical reflection; and working to mitigate power imbalances.		The program is designed and implemented from a cultural humility perspective. Personnel have consistent, ongoing, documented training on culture and cultural humility. Personnel approach interactions with self-reflection, lifelong learning and sensitivity to culture. The program works to address individual, community and societal power imbalances.	There is no evidence that the program design or implementation incorporates a cultural humility perspective. Cultural humility training for personnel is sporadic or absent.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program recognizes trauma impact and provides trauma informed services reinforced through ongoing training for all agency personnel.	The program design recognizes trauma impact and provides trauma-informed services. All staff and volunteers complete ongoing trauma training and evidence is documented in personnel files.	The program provides evidence that trauma principles are incorporated into program design and implementation. Some but not all personnel complete ongoing trauma training that is documented in personnel files.	The program provides no evidence that trauma principles are incorporated into program design and implementation or that personnel receive ongoing trauma training.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Pass/Non Pass: Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc. Program data indicates that targeted outreach strategies are effective.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc.	The program provides no evidence of strategies designed to engage survivors from marginalized or underrepresented populations.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.		Training certificates on file.	Training certificates missing or incomplete.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Participants are not required to participate in spiritual programming.		The program can provide evidence that it informs participants of the full range of services offered without requiring participation or incentivizing participation in spiritual activities.	The program provides no evidence that it informs participants of the full range of services offered or program requires that they participate in spiritual services or incentivizes participation in spiritual activities.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Services are informed by a whole family approach, recognizing that the wellbeing of survivors and their immediate family members is interrelated. Where possible and appropriate, services and opportunities are designed to benefit not just survivors but also other members of their households.		Program can document how it assesses the needs and strengths of survivor family members, as appropriate, and offers supportive services, linkages and opportunities.	Program focuses solely on the survivor without considering the related needs of immediate family members.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizations must meet 100% of the Pass/Non Pass standards in this section.	Score Pass/Non Pass: ___ out of 3	Score on Remaining Items: ____ out of 8	
Comments			

## 8. Sheltering and Short Term Housing for Adults

Definition	Emergency shelter means a facility operated publicly or privately to provide housing for trafficked persons or individuals who are otherwise homeless and have no immediate living options available to them. Emergency shelter is staffed 24/7 and will employ at least one licensed staff person.		
Goal	Provide shelter to trafficked persons in a manner that supports survivors' future stability.		
Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Emergency Shelter employs or contracts with personnel with licensure in one or more of the following areas: Registered Advocate, Social Work, Nursing, Counseling, Chemical Dependency Counselors/Assistants.	Licensed staff on site 24/7	Shelter employs or contracts with at least one licensed staff member.	Shelter does not employ or contract with licensed staff.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shelter meets state and local zoning and licensing requirements		Shelter meets state and local licensing requirements	Shelter does not meet state and local licensing requirements.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shelter ensures that staff coverage is adequate to maintain the safety and well-being of the residents.	At least two staff persons are always onsite, including one licensed staff person.	At least two staff persons are always onsite.	Staff schedule does not reflect coverage that is adequate to maintain safety and well-being of residents
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shelter is able to link survivors with urgently needed services such as detox and medical care.		Shelter can provide evidence of written agreements with detox and medical providers.	Shelter cannot provide evidence of written agreements with detox and medical providers.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Shelter has a protocol for how to respond to situations where the safety of staff and/or residents is threatened.	Shelter has a safety committee that is continuously looking at safety concerns and how to improve protocol	Shelter has a written plan for how to respond to situations where the safety of staff and/or residents is threatened.	Shelter cannot provide evidence of plan for responding to situations where the safety of staff and/or residents is threatened.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shelter staff have an initial discussion about safety with every survivor within 2 hours of entrance to shelter.	Shelter can provide documentation that initial safety discussion is conducted with 100% of survivors within 2 hours of entry.	Shelter can provide documentation that initial safety discussion was conducted with at least 75% of survivors within 2 hrs of entry.	Evidence shows initial safety discussions with less than 75% of survivors within 2 hrs of entry.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shelter completes a written safety plan with survivors within 48 hours.	A written safety plan is completed with 100% of residents within 48 hours.	A written safety plan is completed with at least 75% of residents within 48 hours.	Written safety plan is completed with less than 75% of residents or length of time exceeds 48 hours.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The shelter assists survivors in finding placement opportunities that meet the survivor's unique needs and preferences and take into account safety and cultural considerations.		Placement opportunities meet the survivor's unique needs and preferences to the best of what is feasible and satisfy necessary safety and cultural consideration.	Placement opportunities do not meet the survivor's unique needs and preferences and do not satisfy necessary safety and cultural consideration.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Program makes provision for culturally appropriate food, clothing, personal care items, transportation and any other basic needs for the survivor during the stay.		Culturally appropriate assistance with basic needs is provided each day of the stay.	No consideration is made for culturally appropriate basic needs assistance.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Case management services are embedded into the shelter model.	Case management services are embedded into the shelter program and meet or exceed the standards identified in this document.	Case management services that meet the standards identified in this document are available to residents.	Case management services are not available.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Residents are able to meet with a case manager within 48 hours of entering the shelter.	Case manager meets with survivor within 24 hours	Case manager meets with survivor within 48 hours.	Period of time before case management visit exceeds 48 hours.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The agency seeks out and makes use of survivor input in designing and delivering services.	Survivors are engaged through staff or board positions.	The agency can describe and document its process for seeking and using survivor leadership.	The agency cannot describe or document its process for seeking and using survivor leadership
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program operates from a framework of cultural humility. a process of reflection and lifelong inquiry that facilitates effective helping relationships through provider self-awareness of personal and cultural biases and an awareness and sensitivity to significant cultural issues of others. The program recognizes that a cultural humility perspective includes institutional and individual accountability; lifelong learning and critical reflection; and working to mitigate power imbalances.		The program is designed and implemented from a cultural humility perspective. Personnel have consistent, ongoing, documented training on culture and cultural humility. Personnel approach interactions with self-reflection, lifelong learning and sensitivity to culture. The program works to address individual, community and societal power imbalances.	There is no evidence that the program design or implementation incorporates a cultural humility perspective. Cultural humility training for personnel is sporadic or absent.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The program recognizes trauma impact and provides trauma informed services reinforced through ongoing training for all agency personnel.	The program design recognizes trauma impact and provides trauma-informed services. All staff and volunteers complete ongoing trauma training and evidence is documented in personnel files.	The program provides evidence that trauma principles are incorporated into program design and implementation. Some but not all personnel complete ongoing trauma training that is documented in personnel files.	The program provides no evidence that trauma principles are incorporated into program design and implementation or that personnel receive ongoing trauma training.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc. Program data indicates that targeted outreach strategies are effective.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc.	The program provides no evidence of strategies designed to engage survivors from marginalized or underrepresented populations.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.		Training certificates on file.	Training certificates missing or incomplete.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Pass/Non Pass: Participants are not required to participate in spiritual programming.		The program can provide evidence that it informs participants of the full range of services offered without requiring participation or incentivizing participation in spiritual activities.	The program provides no evidence that it informs participants of the full range of services offered or program requires that they participate in spiritual services or incentivizes participation in spiritual activities.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Services are informed by a whole family approach, recognizing that the wellbeing of survivors and their immediate family members is interrelated. Where possible and appropriate, services and opportunities are designed to benefit not just survivors but also other members of their households.		Program can document how it assesses the needs and strengths of survivor family members, as appropriate, and offers supportive services, linkages and opportunities.	Program focuses solely on the survivor without considering the related needs of immediate family members.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizations must meet 100% of the Pass/Non Pass standards in this section.	Score Pass/Non Pass: ___ out of 3	Score on Remaining Items: ___ out of 15	
Comments			

## 9. Temporary/Emergency Housing in Non-Shelter Setting

Definition	Temporary/Emergency housing provides short-term stabilization in a non-shelter setting, such as hotels, conference centers and other residential settings. Twenty-four hour onsite staff support may be provided, depending on the survivor's circumstances and needs.		
Goal	Provide safe temporary or emergency housing for trafficked persons in a manner that supports survivors' future stability.		
Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Emergency Shelter employs or contracts with personnel with licensure in one or more of the following areas: Registered Advocate, Social Work, Nursing, Counseling, Chemical Dependency Counselors/Assistants.	Licensed staff on site 24/7	Shelter employs or contracts with at least one licensed staff member.	Shelter does not employ or contract with licensed staff.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Facility or location meets state and local zoning and licensing requirements.	If lodging location is a hotel, the facility has ECPAT certification to address trafficking.	Facility meets state and local licensing requirements	Facility does not meet state and local licensing requirements.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff have an initial discussion about safety with every survivor within 2 hours of entrance to shelter.	Staff can provide documentation that an initial safety discussion was conducted with 100% of survivors within 2 hours of entry.	Staff can provide documentation that an initial safety discussion was conducted with at least 75% of survivors within 2 hours of entry.	Staff can provide documentation of initial safety discussions with fewer than 75% of survivors or the length of time exceeds two hours after entry.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff completes a written safety plan with survivors within 48 hours.	A written safety plan is completed with 100% of residents within 48 hours.	A written safety plan is completed with at least 75% of residents within 48 hours.	A written safety plan is completed with less than 75% of residents within 48 hours, or the length of time exceeds 48 hours.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The shelter assists survivors in finding placement opportunities that meet the survivor's unique needs and preferences and take into account safety and cultural considerations.		Placement opportunities meet the survivor's unique needs and preferences to the best of what is feasible and satisfy necessary safety and cultural consideration.	Placement opportunities do not meet the survivor's unique needs and preferences to the best of what is feasible and do not satisfy necessary safety and cultural consideration.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Program makes provision for culturally appropriate food, clothing, personal care items, transportation and any other basic needs for the survivor during the stay.		Culturally appropriate assistance with basic needs is provided for each day of the stay.	No consideration is made for culturally appropriate basic needs assistance during the stay.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Program ensures that a program staff person makes contact with survivors within 12 hours of the placement in hotel or short term setting.	Program can provide evidence that staff attempted to make visual contact with survivor within 12 hours, in person or by video chat.	Program can provide evidence that staff person attempted to make contact with survivor within 12 hours.	Program cannot provide evidence that staff attempted to contact survivor within 12 hours.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The agency seeks out and makes use of survivor input in designing and delivering services.	Survivors are engaged through staff or board positions.	The agency can describe and document its process for seeking and using survivor leadership.	The agency cannot describe or document its process for seeking and using survivor leadership.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program operates from a framework of cultural humility. a process of reflection and lifelong inquiry that facilitates effective helping relationships through provider self-awareness of personal and cultural biases and an awareness and sensitivity to significant cultural issues of others. The program recognizes that a cultural humility perspective includes institutional and individual accountability; lifelong learning and critical reflection; and working to mitigate power imbalances.		The program is designed and implemented from a cultural humility perspective. Personnel have consistent, ongoing, documented training on culture and cultural humility. Personnel approach interactions with self-reflection, lifelong learning and sensitivity to culture. The program works to address individual, community and societal power imbalances.	There is no evidence that the program design or implementation incorporates a cultural humility perspective. Cultural humility training for personnel is sporadic or absent.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program recognizes trauma impact and provides trauma informed services reinforced through ongoing training for all agency personnel.	The program design recognizes trauma impact and provides trauma-informed services. All staff and volunteers complete ongoing trauma training and evidence is documented in personnel files.	The program provides evidence that trauma principles are incorporated into program design and implementation. Some but not all personnel complete ongoing trauma training that is documented in personnel files.	The program provides no evidence that trauma principles are incorporated into program design and implementation or that personnel receive ongoing trauma training.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Pass/Non Pass: Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc. Program data indicates that targeted outreach strategies are effective.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc.	The program provides no evidence of strategies designed to engage survivors from marginalized or underrepresented populations.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.		Training certificates on file.	Training certificates missing or incomplete.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Participants are not required to participate in spiritual programming.		The program can provide evidence that it informs participants of the full range of services offered without requiring participation or incentivizing participation in spiritual activities.	The program provides no evidence that it informs participants of the full range of services offered or program requires that they participate in spiritual services or incentivizes participation in spiritual activities.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Services are informed by a whole family approach, recognizing that the wellbeing of survivors and their immediate family members is interrelated. Where possible and appropriate, services and opportunities are designed to benefit not just survivors but also other members of their households.		Program can document how it assesses the needs and strengths of survivor family members, as appropriate, and offers supportive services, linkages and opportunities.	Program focuses solely on the survivor without considering the related needs of immediate family members.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizations must meet 100% of the Pass/Non Pass standards in this section.	Score Pass/Non Pass: ___ out of 3	Score on Remaining Items: ___ out of 11	
Comments			



# 10. Residential Programs for Adults

Definition	Programs providing support for adult trafficking survivors in a residential setting for periods of 3 months or longer. Services may include alcohol and drug treatment, trauma therapy and other ongoing activities necessary for the survivor to heal and establish a productive, fulfilling life.		
Goal	Trafficking survivors will have access to long term, comprehensive residential trauma, behavioral health and substance use treatment.		
Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Facility will employ a licensed social worker or licensed counselor under the supervision of an independently licensed social worker or counselor.	Agency employs at least one licensed professional for first and second shift and provides access to a licensed professional during third shift.	Agency provides 24 hour access to a licensed professional or staff member under the direct supervision of the licensed professional.	No evidence of a licensed or certified staff person.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The managing organization provides safe and secure housing. The facility shall comply with applicable local and state fire, environmental, health, and safety standards and regulations, including the availability of first aid equipment. Refer to state and local housing codes for details.	Facility contracts with a security company and meets other standards.	Facility has met inspections; security measures are in place to ensure that access to the facility from unauthorized individuals is prevented to the best of the agency's ability. A security system is in place that includes cameras and an emergency response call button. The facility has a first aid kit accessible. All participants have easy access to leave the building.	Facility has not met inspection codes, safety hazards exist
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Program activities support addiction recovery through in-facility treatment programming or through formalized agreements with community providers.	Facility offers robust, accredited, in-facility behavioral health addiction treatment services.	Facility offers behavioral health addiction treatment services through formalized partnerships with one or more accredited community partners.	Facility does not provide addiction recovery support, either in-facility or through partnerships, or offers sporadic support activities.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The facility does not require participants to participate in spiritual activities or other forms of spiritual expression.	Participants can practice their own spirituality as long as the practice does no harm to themselves or others. Program facilitates linkage to preferred spiritual community.	Religious activities are offered in a manner that does not restrict participants' choices, access to resources or community involvement. Rewards or consequences are not tied to religious activity participation.	Attending religious activities is a requirement of program.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The facility has secure storage space for confidential documents relating to participants and personnel.		Evidence of locked file cabinets outside of the residential rooms	Participant and personnel files are not kept and/or not locked & filed
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff have an initial discussion about safety with every survivor within 2 hours of entrance to shelter.	Staff can provide documentation that an initial safety discussion was conducted with 100% of survivors within 2 hours of entry.	Staff can provide documentation that an initial safety discussion was conducted with at least 75% of survivors within 2 hours of entry.	Staff can provide documentation of initial safety discussions with fewer than 75% of survivors or the length of time exceeds two hours after entry.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Staff completes a written safety plan with survivors within 48 hours.	A written safety plan is completed with 100% of residents within 48 hours.	A written safety plan is completed with at least 75% of residents within 48 hours.	A written safety plan is completed with less than 75% of residents within 48 hours, or the length of time exceeds 48 hours.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The facility has a policy manual, which includes the facility's purpose, population served, program description, nondiscrimination policy, confidentiality statement, facility regulations, rules and procedures.	Policy manual is available and accessible to all residents or all residents have a copy.	Policy manual includes all listed components	Policy manual is not complete or has not been developed
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The facility has adequate on-site staff coverage 24 hours a day.		Records indicate 24 hour staff coverage.	There are gaps in 24 hour coverage
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The facility has reasonable access to transportation services		The facility is located near public transportation and/or provides transportation services.	Facility location is not near public transportation. Program does not offer other transportation services.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The facility has accessible community resources for participants that need support or therapy.	The facility provides therapeutic support services in-house.	The facility links participants to therapeutic support services through partnerships with other agencies.	Facility does not provide or refer to therapeutic support services.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The agency seeks out and makes use of survivor input in designing and delivering services.	Survivors are engaged through staff or board positions.	The agency can describe and document its process for seeking and using survivor leadership.	The agency cannot describe or document its process for seeking and using survivor leadership
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program operates from a framework of cultural humility. a process of reflection and lifelong inquiry that facilitates effective helping relationships through provider self-awareness of personal and cultural biases and an awareness and sensitivity to significant cultural issues of others. The program recognizes that a cultural humility perspective includes institutional and individual accountability; lifelong learning and critical reflection; and working to mitigate power imbalances.		The program is designed and implemented from a cultural humility perspective. Personnel have consistent, ongoing, documented training on culture and cultural humility. Personnel approach interactions with self-reflection, lifelong learning and sensitivity to culture. The program works to address individual, community and societal power imbalances.	There is no evidence that the program design or implementation incorporates a cultural humility perspective. Cultural humility training for personnel is sporadic or absent.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program recognizes trauma impact and provides trauma informed services reinforced through ongoing training for all agency personnel.	The program design recognizes trauma impact and provides trauma-informed services. All staff and volunteers complete ongoing trauma training and evidence is documented in personnel files.	The program provides evidence that trauma principles are incorporated into program design and implementation. Some but not all personnel complete ongoing trauma training that is documented in personnel files.	The program provides no evidence that trauma principles are incorporated into program design and implementation or that personnel receive ongoing trauma training.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Pass/Non Pass: Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc. Program data indicates that targeted outreach strategies are effective.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc.	The program provides no evidence of strategies designed to engage survivors from marginalized or underrepresented populations.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.		Training certificates on file.	Training certificates missing or incomplete.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Participants are not required to participate in spiritual programming.		The program can provide evidence that it informs participants of the full range of services offered without requiring participation or incentivizing participation in spiritual activities.	The program provides no evidence that it informs participants of the full range of services offered or program requires that they participate in spiritual services or incentivizes participation in spiritual activities.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Services are informed by a whole family approach, recognizing that the wellbeing of survivors and their immediate family members is interrelated. Where possible and appropriate, services and opportunities are designed to benefit not just survivors but also other members of their households.		Program can document how it assesses the needs and strengths of survivor family members, as appropriate, and offers supportive services, linkages and opportunities.	Program focuses solely on the survivor without considering the related needs of immediate family members.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizations must meet 100% of the Pass/Non Pass standards in this section.	Score Pass/Non Pass: ___ out of 3	Score on Remaining Items: ___ out of 15	
Comments			

# 11. Residential Programs for Youth

Definition	Programs providing support for minor trafficking survivors in a residential setting for periods of 3 months or longer. Services may include alcohol and drug treatment, trauma therapy and other ongoing activities necessary for the survivor to heal and establish a productive, fulfilling life.		
Goal	Trafficking survivors will have access to long term, comprehensive residential trauma, behavioral health and substance use treatment.		
Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The organization is licensed by the state of Ohio to house youth in a group home or residential setting.		The organization can provide evidence that it is licensed by the state of Ohio to house youth in a group home or residential setting.	The organization cannot provide evidence that it is licensed by the state of Ohio to house youth in a group home or residential setting.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shelter staff have an initial discussion about safety with every survivor within 2 hours of entrance to shelter.	Shelter can provide documentation that an initial safety discussion was conducted with 100% of survivors within 2 hours of entry.	Shelter can provide documentation that an initial safety discussion was conducted with at least 75% of survivors within 2 hours of entry.	Shelter can provide documentation of initial safety discussions with fewer than 75% of survivors or the length of time exceeds two hours after entry.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shelter completes a written safety plan with survivors within 48 hours.	A written safety plan is completed with 100% of residents within 48 hours.	A written safety plan is completed with at least 75% of residents within 48 hours.	A written safety plan is completed with less than 75% of residents within 48 hours, or the length of time exceeds 48 hours.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The agency seeks out and makes use of survivor input in designing and delivering services.	Survivors are engaged through staff or board positions.	The agency can describe and document its process for seeking and using survivor leadership.	The agency cannot describe or document its process for seeking and using survivor leadership
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program operates from a framework of cultural humility. a process of reflection and lifelong inquiry that facilitates effective helping relationships through provider self-awareness of personal and cultural biases and an awareness and sensitivity to significant cultural issues of others. The program recognizes that a cultural humility perspective includes institutional and individual accountability; lifelong learning and critical reflection; and working to mitigate power imbalances.		The program is designed and implemented from a cultural humility perspective. Personnel have consistent, ongoing, documented training on culture and cultural humility. Personnel approach interactions with self-reflection, lifelong learning and sensitivity to culture. The program works to address individual, community and societal power imbalances.	There is no evidence that the program design or implementation incorporates a cultural humility perspective. Cultural humility training for personnel is sporadic or absent.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program recognizes trauma impact and provides trauma informed services reinforced through ongoing training for all agency personnel.	The program design recognizes trauma impact and provides trauma-informed services. All staff and volunteers complete ongoing trauma training and evidence is documented in personnel files.	The program provides evidence that trauma principles are incorporated into program design and implementation. Some but not all personnel complete ongoing trauma training that is documented in personnel files.	The program provides no evidence that trauma principles are incorporated into program design and implementation or that personnel receive ongoing trauma training.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Pass/Non Pass: Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc. Program data indicates that targeted outreach strategies are effective.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc.	The program provides no evidence of strategies designed to engage survivors from marginalized or underrepresented populations.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.		Training certificates on file.	Training certificates missing or incomplete.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Participants are not required to participate in spiritual programming.		The program can provide evidence that it informs participants of the full range of services offered without requiring participation or incentivizing participation in spiritual activities.	The program provides no evidence that it informs participants of the full range of services offered or program requires that they participate in spiritual services or incentivizes participation in spiritual activities.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Services are informed by a whole family approach, recognizing that the wellbeing of survivors and their immediate family members is interrelated. Where possible and appropriate, services and opportunities are designed to benefit not just survivors but also other members of their households.		Program can document how it assesses the needs and strengths of survivor family members, as appropriate, and offers supportive services, linkages and opportunities.	Program focuses solely on the survivor without considering the related needs of immediate family members.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizations must meet 100% of the Pass/Non Pass standards in this section.	Score Pass/Non Pass: ___ out of 3	Score on Remaining Items: ____ out of 7	
Comments			

## 12. Substance Use Treatment

Definition	An individualized set of evidence-based clinical services that may include medication, counseling, and other supportive services designed to enable an individual to reduce or eliminate harmful substance use or addiction, address associated physical or mental health problems, and restore the individual to maximum functional ability.		
Goal	The goals of treatment are to help individuals stop or reduce harmful substance misuse, improve their health and social function, and manage their risk for relapse.		
Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Substance use treatment services are provided by licensed professional or under the supervision of a licensed professional.	A licensed substance use treatment professional is always present.	Agency has a licensed substance use treatment professional on staff.	No evidence of a licensed substance use treatment professional on staff.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaborative partners providing substance use treatment are certified by the appropriate licensing or certification body in the state.		Program can provide evidence that any collaborative partners providing substance use treatment with program participants are certified by the appropriate licensing or certification body in the state.	No evidence that collaborative partners providing substance use treatment with program participants are certified by the appropriate licensing or certification body in the state.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program design is founded in evidence based, trauma informed practices.	Program shows evidence that it continually assesses and improves how evidence based trauma informed practices are incorporated into the program design and implementation.	Program can identify evidence based trauma informed practices that are incorporated into the program design and can describe how these principles are operationalized.	No evidence that program design is evidence based or trauma informed.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The program demonstrates the ability to implement trauma informed crisis intervention, including deescalation.	Program shows evidence that it continually assesses and makes improvement in the ways that evidence based trauma informed crisis intervention practices are incorporated into the program design.	Program provides evidence that trauma informed crisis intervention techniques are incorporated into the program design and can describe how these principles are operationalized.	No evidence that trauma informed crisis intervention techniques are incorporated into program design or used in program operation.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
All agency staff complete training on trauma informed approaches to substance use treatment.		Program provides evidence that staff orientation and training content includes trauma impact and trauma informed approaches to substance use treatment.	No evidence that training for employees includes content on trauma impact or trauma informed approaches to substance use treatment.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If program serves individuals other than identified trafficking survivors, staff are trained to recognize signs of trafficking, to understand the dynamics of trafficking, and are prepared to refer survivors to additional appropriate community supports.		Agency can document staff have received required training	There is no evidence that agency staff have received required training.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The agency seeks out and makes use of survivor input in designing and delivering services.	Survivors are engaged through staff or board positions.	The agency can describe and document its process for seeking and using survivor leadership.	The agency cannot describe or document its process for seeking and using survivor leadership
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The program operates from a framework of cultural humility. a process of reflection and lifelong inquiry that facilitates effective helping relationships through provider self-awareness of personal and cultural biases and an awareness and sensitivity to significant cultural issues of others. The program recognizes that a cultural humility perspective includes institutional and individual accountability; lifelong learning and critical reflection; and working to mitigate power imbalances.		The program is designed and implemented from a cultural humility perspective. Personnel have consistent, ongoing, documented training on culture and cultural humility. Personnel approach interactions with self-reflection, lifelong learning and sensitivity to culture. The program works to address individual, community and societal power imbalances.	There is no evidence that the program design or implementation incorporates a cultural humility perspective. Cultural humility training for personnel is sporadic or absent.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program recognizes trauma impact and provides trauma informed services reinforced through ongoing training for all agency personnel.	The program design recognizes trauma impact and provides trauma-informed services. All staff and volunteers complete ongoing trauma training and evidence is documented in personnel files.	The program provides evidence that trauma principles are incorporated into program design and implementation. Some but not all personnel complete ongoing trauma training that is documented in personnel files.	The program provides no evidence that trauma principles are incorporated into program design and implementation or that personnel receive ongoing trauma training.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Pass/Non Pass: Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc. Program data indicates that targeted outreach strategies are effective.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc.	The program provides no evidence of strategies designed to engage survivors from marginalized or underrepresented populations.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.		Training certificates on file.	Training certificates missing or incomplete.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Participants are not required to participate in spiritual programming.		The program can provide evidence that it informs participants of the full range of services offered without requiring participation or incentivizing participation in spiritual activities.	The program provides no evidence that it informs participants of the full range of services offered or program requires that they participate in spiritual services or incentivizes participation in spiritual activities.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Services are informed by a whole family approach, recognizing that the wellbeing of survivors and their immediate family members is interrelated. Where possible and appropriate, services and opportunities are designed to benefit not just survivors but also other members of their households.		Program can document how it assesses the needs and strengths of survivor family members, as appropriate, and offers supportive services, linkages and opportunities.	Program focuses solely on the survivor without considering the related needs of immediate family members.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizations must meet 100% of the Pass/Non Pass standards in this section.	Score Pass/Non Pass: ___ out of 3	Score on Remaining Items: ___ out of 10	
Comments			

# 13. Drop-In Center Level 1

Definition	A level 1 drop in center meets survivors where they are physically, socially and psychologically, offering a space where survivors can build relationships, access resources and receive support in making their own choices about next steps.		
Goal	To support survivors in building relationships, accessing services and making choices about next steps.		
Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The center's geographic location is accessible to survivors of human trafficking.		The center is accessible to survivors because is located near or within walking distance of where the exploitation is taking place.	The center is located outside of areas where the exploitation is taking place.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The center's physical space is accessible and compliant with ADA requirements.		The center can document that it is compliant with ADA requirements.	The center is unable to document compliance with ADA requirements.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The center is purposefully low barrier in regard to substance use.	The center welcomes participants regardless of their current or past substance use and offers supports such as linkage to immediate medical care, detox, information and referrals.	The center welcomes participants regardless of their current or past substance use.	The center restricts access to those who have used substances.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The center offers safety planning for all participants.		Center staff offer support around safety planning that may include short term goals and plans, coping strategies and a contact list of safe support people.	No evidence of safety planning is demonstrated.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The center fosters a culture of safety for all participants, staff and volunteers.	Through a collaborative process involving participants, staff and volunteers, the center develops and posts a list of shared community values that govern people's actions within the center.	Through a process that involves survivor input, the center develops and posts a list of shared community values that govern people's actions within the center.	No evidence that community values have been developed.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The center offers basic needs supports onsite.		The center offers basic needs support such as food, clothing and personal care items, as evidenced by documentation in client files.	No evidence of basic needs assistance is demonstrated.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The center provides emergency medical care and access to detox services, either in house or through partnerships with community providers.	The center can document the provision of emergency medical care and detox services onsite.	The center can provide documentation of partnerships with community partners providing these services.	The center does not have a plan to meet emergency medical and detox needs.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The center fosters self-determination by encouraging participants to choose from a variety of services that meet their individualized needs.		All staff and volunteers approach interactions with survivors with a focus on self-determination and empowerment, evidenced by exploration of choices in participant interactions.	The center provides limited choices for participants and/or does not help participants explore and make their own choices.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The program offers a trauma informed, strengths based case management component or is linked to a case management program that meets the standards identified in the Case Management service category.	The program offers in house case management services that meet the standards identified in the Case Management service category.	The program offers linkage to case management services that meet the standards identified in the Case Management service category and are provided by a trusted community partner.	The program does not provide case management services or offer linkage to case management services provided by another partner. Or, case management services are provided but do not meet the standards identified in the Case Management service category.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The center is prepared to interact effectively with individuals experiencing psychological trauma.	Center staff hold trauma certifications.	Center staff are trained to provide mental health crisis intervention through a trauma lens, as evidenced by training records.	No evidence that staff are trained on mental health crisis intervention or trauma.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The center is prepared to dispense Naloxone if needed.		Center staff have completed Naloxone training and carry nasal atomizers.	Center staff have not completed Naloxone training or have completed training but do not have access to nasal atomizers.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The agency seeks out and makes use of survivor input in designing and delivering services.	Survivors are engaged through staff or board positions.	The agency can describe and document its process for seeking and using survivor leadership.	The agency cannot describe or document its process for seeking and using survivor leadership
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program operates from a framework of cultural humility. a process of reflection and lifelong inquiry that facilitates effective helping relationships through provider self-awareness of personal and cultural biases and an awareness and sensitivity to significant cultural issues of others. The program recognizes that a cultural humility perspective includes institutional and individual accountability; lifelong learning and critical reflection; and working to mitigate power imbalances.		The program is designed and implemented from a cultural humility perspective. Personnel have consistent, ongoing, documented training on culture and cultural humility. Personnel approach interactions with self-reflection, lifelong learning and sensitivity to culture. The program works to address individual, community and societal power imbalances.	There is no evidence that the program design or implementation incorporates a cultural humility perspective. Cultural humility training for personnel is sporadic or absent.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program recognizes trauma impact and provides trauma informed services reinforced through ongoing training for all agency personnel.	The program design recognizes trauma impact and provides trauma-informed services. All staff and volunteers complete ongoing trauma training and evidence is documented in personnel files.	The program provides evidence that trauma principles are incorporated into program design and implementation. Some but not all personnel complete ongoing trauma training that is documented in personnel files.	The program provides no evidence that trauma principles are incorporated into program design and implementation or that personnel receive ongoing trauma training.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Pass/Non Pass: Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc. Program data indicates that targeted outreach strategies are effective.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc.	The program provides no evidence of strategies designed to engage survivors from marginalized or underrepresented populations.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.		Training certificates on file.	Training certificates missing or incomplete.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Participants are not required to participate in spiritual programming.		The program can provide evidence that it informs participants of the full range of services offered without requiring participation or incentivizing participation in spiritual activities.	The program provides no evidence that it informs participants of the full range of services offered or program requires that they participate in spiritual services or incentivizes participation in spiritual activities.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Services are informed by a whole family approach, recognizing that the wellbeing of survivors and their immediate family members is interrelated. Where possible and appropriate, services and opportunities are designed to benefit not just survivors but also other members of their households.		Program can document how it assesses the needs and strengths of survivor family members, as appropriate, and offers supportive services, linkages and opportunities.	Program focuses solely on the survivor without considering the related needs of immediate family members.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizations must meet 100% of the Pass/Non Pass standards in this section.	Score Pass/Non Pass: ___ out of 3	Score on Remaining Items: ___ out of 15	
Comments			

# 14. Drop-In Center Level 2

Definition	A level 2 drop in center incorporates the supports offered in a Level 1 drop in center and adds structured programming that meets the ongoing growth needs of participants. Programming should be survivor informed and flexible to meet the evolving needs of participants through structured programming, spiritual programming, peer support, group therapy, counseling, empowerment, educational programming, life skills and social enterprise activities.		
Goal	To support survivors in their ongoing healing, recovery and growth.		
Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The program meets or exceeds the standards outlined in the Drop-In Center 1 service category.	The program exceeds the standards outlined in the Drop-In Center 1 service category.	The program meets the standards outlined in the Drop-In Center 1 service category.	The program does not meet standards outlined in Drop-In Center 1 service category.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program's therapeutic interventions are evidence based or evidence informed.	The program can demonstrate that its therapeutic interventions have an established peer reviewed research base supporting their effectiveness with trafficked or exploited persons.	The program can demonstrate that its therapeutic interventions have an established peer reviewed research base supporting their effectiveness with populations similar to trafficked or exploited persons.	The effectiveness of therapeutic interventions used by the program has not been established through peer reviewed research.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program utilizes licensed professionals to facilitate and/or supervise the facilitation of therapeutic interventions.	Therapeutic interventions are facilitated by licensed professionals, as documented by human resources records and case records.	When therapeutic interventions are facilitated by non-licensed professionals, such as Psychology or Social Work student interns, the work is supervised by a licensed professional, as documented by human resources records and case records.	Therapeutic interventions are facilitated by non-licensed professionals.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Specific to Service Category	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The program offers a trauma informed, strengths based case management component or is linked to a case management program that meets the standards identified in the Case Management service category.	The program offers in house case management services that meet the standards identified in the Case Management service category.	The program offers linkage to case management services that meet the standards identified in the Case Management service category and are provided by a trusted community partner.	The program does not provide case management services or offer linkage to case management services provided by another partner. Or, case management services are provided but do not meet the standards identified in the Case Management service category.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program fosters survivor leadership by encouraging participants to take an active role in program design, activity selection and implementation.	Participants are encouraged to develop leadership skills by helping to shape program selection and implementation and by taking on lead roles in various program activities.	Participants are encouraged to develop leadership skills by helping to shape program selection and implementation.	Participants do not play an active role in program design or implementation.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The agency seeks out and makes use of survivor input in designing and delivering services.	Survivors are engaged through staff or board positions.	The agency can describe and document its process for seeking and using survivor leadership.	The agency cannot describe or document its process for seeking and using survivor leadership
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
The program operates from a framework of cultural humility. a process of reflection and lifelong inquiry that facilitates effective helping relationships through provider self-awareness of personal and cultural biases and an awareness and sensitivity to significant cultural issues of others. The program recognizes that a cultural humility perspective includes institutional and individual accountability; lifelong learning and critical reflection; and working to mitigate power imbalances.		The program is designed and implemented from a cultural humility perspective. Personnel have consistent, ongoing, documented training on culture and cultural humility. Personnel approach interactions with self-reflection, lifelong learning and sensitivity to culture. The program works to address individual, community and societal power imbalances.	There is no evidence that the program design or implementation incorporates a cultural humility perspective. Cultural humility training for personnel is sporadic or absent.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The program recognizes trauma impact and provides trauma informed services reinforced through ongoing training for all agency personnel.	The program design recognizes trauma impact and provides trauma-informed services. All staff and volunteers complete ongoing trauma training and evidence is documented in personnel files.	The program provides evidence that trauma principles are incorporated into program design and implementation. Some but not all personnel complete ongoing trauma training that is documented in personnel files.	The program provides no evidence that trauma principles are incorporated into program design and implementation or that personnel receive ongoing trauma training.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Pass/Non Pass: Strategies are in place to ensure that the program is accessible to underserved, marginalized populations and survivors with barriers to engagement, such as language, culture, gender, sexual orientation or disability status.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc. Program data indicates that targeted outreach strategies are effective.	The program can provide evidence that it utilizes outreach and engagement strategies that are targeted toward underrepresented or marginalized populations. Examples may include outreach within specific communities, evidence of a Limited English Proficiency plan, program materials in different languages, use of phone and in person interpretation, use of peer support and leadership, etc.	The program provides no evidence of strategies designed to engage survivors from marginalized or underrepresented populations.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Supervisors, staff and volunteers must complete training on the required topics identified in Section 1.		Training certificates on file.	Training certificates missing or incomplete.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pass/Non Pass: Participants are not required to participate in spiritual programming.		The program can provide evidence that it informs participants of the full range of services offered without requiring participation or incentivizing participation in spiritual activities.	The program provides no evidence that it informs participants of the full range of services offered or program requires that they participate in spiritual services or incentivizes participation in spiritual activities.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Standards Required of All Services	Exceeds Expectations (if applicable) (2)	Meets Expectations (1)	Does not Meet Expectations (0)
Services are informed by a whole family approach, recognizing that the wellbeing of survivors and their immediate family members is interrelated. Where possible and appropriate, services and opportunities are designed to benefit not just survivors but also other members of their households.		Program can document how it assesses the needs and strengths of survivor family members, as appropriate, and offers supportive services, linkages and opportunities.	Program focuses solely on the survivor without considering the related needs of immediate family members.
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Organizations must meet 100% of the Pass/Non Pass standards in this section.	Score Pass/Non Pass: ___ out of 3	Score on Remaining Items: ___ out of 12	
Comments			