

# The Ross County Coalition to End Human Trafficking

March 4, 2014

## TABLE OF CONTENTS

Mission Statement.....	3
Human Trafficking in Ohio.....	3
Goals.....	3
Members.....	3
Roles of Participating Agencies.....	4
Cultural Competency.....	5
Confidentiality .....	6
Service Matrix.....	7
Service Matrix.....	8
Service Matrix.....	9
Service Matrix .....	10
Adult Survivor.....	11
Adult Survivor.....	12
Minor Survivor.....	13
Minor Survivor.....	14
Case Review.....	15
Protocol Agreement.....	26

## **Mission Statement**

In an effort to end Human Trafficking a collaboration of Ross County agencies shall reduce demand, provide advocacy to victims and offer training, resources and support to law enforcement; as well as, empower the community to unite and make a difference by promoting awareness and prevention.

## **Human Trafficking in Ohio**

According to the *Ohio Trafficking in Persons Study Commission Research and Analysis Sub-Committee Report on the Prevalence of Human Trafficking in Ohio* (Williamson et al., 2010), Ohio is a destination state for international victims of sex and labor trafficking and an origin state for domestic victims of sex and labor trafficking. This study estimates that at least 3,437 foreign born persons are at risk of labor and/or sex trafficking in Ohio, 783 of whom are believed to be trafficked today. Additionally, the study estimates that 2,879 youth are at risk of domestic minor sex trafficking, and 1,078 have been victimized by sex trafficking over the past year. Thus, it is anticipated that Ohio communities may encounter American youth and adults who have been trafficked in the sex trade and foreign born youth and adults who have been trafficked in sex and/or labor settings. Because of the diversity of potential trafficking situations, communities should take steps to prepare to meet a wide range of needs presented by survivors.

## **Goals**

1. Public Awareness
  - a. Raise public awareness through trainings, outreach, presentations, media and dissemination of materials.
  - b. Promote and publicize the Ross County to End Human Trafficking and its efforts to stop human trafficking.
  - c. Media relationships will be established through the coalition.
2. Advocacy of Victims
  - a. Identify and recruit social service agencies to provide services for trafficked persons.
  - b. Provide 24/7 emergency response to victims of human trafficking through a service matrix.
  - c. Equip agency personnel and law enforcement with necessary resources to stabilized trafficked persons.
  - d. Continued collaboration to evaluate ongoing services.
3. Education
  - a. Education on recognition
    - i. Legislation
4. Demand Reductions
  - a. Identify factors that contribute to labor trafficking, prostitution or sex in Ross County and the individuals who are its primary customers.
  - b. Identify and implement strategies to combat the demand for labor trafficking, prostitution and sex.

## **Members**

Ross County Coalition to End Human Trafficking is made up of representatives from:

- Adena Health System
- Scioto Paint Valley Mental Health Center
- Ross County Sheriff's Office
- Chillicothe Police Department
- Child Protection Center of Ross County
- South Central Ohio Job and Family Services, Children's Division
- Ross County Prosecutor's Office
- Integrated Service of Appalachian Ohio
- Ross County Coalition Against Domestic Violence
- Recovery Council
- The Salvation Army
- And, on a case by case basis, the team may be expanded to include other relevant professionals

Additionally, the Ross County Coalition to End Human Trafficking collaborates with schools, Ross County Juvenile and Common Pleas Court, and a variety of other providers in the community whenever indicated to ensure that all Human Trafficking victims referred to the RCCEHT receive coordinated and collaborative services.

This protocol is offered as a guide to ensure a coordinated response in human trafficking cases, and as such it is recognized that the proposal cannot address every situation that may arise. In situations not specifically covered herein good judgment, adherence to RCCEHT values of collaboration and communication, and consensus of the coalition shall determine the course of action that is most appropriate.

## **Roles of Participating Agencies**

1. Each agency will work with and assist others to ensure that the best interest and protection of human trafficking victims will be served.
2. Adena Health System is responsible for the medical care of the individuals who come to the emergency department and for making contact with the RCCEHT Point Person. Coordination of care between the agencies and referral of clients.
3. Scioto Paint Valley Mental Health Center and Integrated Services of Appalachian Ohio are responsible for providing mental health services for the individuals who may have experienced human trafficking.
4. Law enforcement agencies (Chillicothe Police Department or the Ross County Sheriff's Office) are established by law to protect the communities they serve through conscientious enforcement of criminal laws. They are responsible to investigate and determine whether or not a crime had been committed and to present information to the proper authorities for prosecution.
5. The Child Protection Center will provide onsite collaboration and the use of the multidisciplinary approach for human trafficking cases. The CPC will provide a child

- focused facility for interviews, trained interviewers, on-site mental health evaluation and treatment for children victims of human trafficking.
6. South Central Ohio Job & Family Services-Children's Division of Ross County is mandated by Ohio law to investigate and provide protection of children from abuse. A risk assessment will be conducted during the investigation to ensure the safety of the child and provide services to the non-offending parent or guardian.
  7. The Ross County Prosecutor's Office is responsible for assessing the legal aspects of the case in accordance with their prosecutorial role.
  8. Victim Advocacy is provided throughout the investigation and subsequent legal proceedings to victims and families through the victim advocate at the Child Protection Center, Ross County Coalition Against Domestic Violence and coordinated with the victim witness/advocate at the Prosecutor's Office.
  9. The Ross County Coalition Against Domestic Violence will provide emergency short term shelter, case management and on going victim advocacy for the duration of the case.
  10. The Salvation Army will provide spiritual support, support groups, transportation and basic needs for individuals who have been in a trafficking situation.
  11. All reasonable efforts will be made by each agency to coordinate each step of the investigation/assessment process in order to minimize trauma. Efforts will be made to conduct scheduled interviews at the Child Protection Center.
  12. All agencies agree to participate in cross-agency training in order to enhance communication among and expertise of multidisciplinary team members.
  13. All agencies agree to participate in case review meetings to review protocol and procedures.
  14. All participating personnel agree to maintain confidentiality of all records and information gathered on all Human Trafficking cases.
  15. The agencies commit to working with the community and professional organizations, other team member agencies and the Ohio State Legislature to continually seek ways to improve our statewide response to Human Trafficking in Ohio. The agencies agree to use non-discriminatory practices.

It is expressly understood that each agency will work within its departmental mandates and policies. Nothing contained herein supersedes the statues, rules and regulations governing each agency.

### **Cultural Competency**

Cultural competency is defined as the capacity to function in more than one culture, requiring the ability to appreciate, understand and interact with members of diverse populations within the local community. The RCCEHT promotes policies, practices and procedures that are culturally competent. Concerns regarding service delivery from diverse populations are regularly discussed at Case Review. In addition, member's respective organizations and agencies all have policies related to the provision of culturally competent service delivery and encourage (and in some instances mandate) employee participation in cultural diversity training and workshops. In addition, the RCCEHT provides opportunities for members to receive ongoing training and provides resources on cross-cultural issues.

Provisions are made for non-English speaking children and families through various community resources.

### **Confidentiality**

Members, within the bounds allowed by law and the rules and regulations of their respective agencies agree to maintain the confidentiality of records and information gathered on all cases investigated through the RCCEHT. For the purposes of facilitating communication between the agencies/organizations to which clients of the RCCEHT are referred for services, clients and/or their legal guardians shall sign appropriate consent forms. Individual case files and any information obtained by the RCCEHT is designated confidential and can only be released if there is a signed consent form or a court order.

### **Respond to Trafficking persons**

Protocol can be initiated by trafficking survivors seeking help or community based organizations, Good Samaritans or medical providers may contact the coalition about a survivor needing services. In other cases, LE may identify a trafficking situation and contact the coalition about providing services for a survivor. Protocol guidelines for responding to each situation are outlined below. The steps and partners identified in the flow chart represent the working partnerships to best serve survivors.

Service providers are individuals who are participants of this protocol or have signed interagency agreements/Memorandum of Understanding with the Ross County Coalition to End Human Trafficking.

## Service Matrix

<b>Service Category</b>	<b>Provider</b>	<b>Contact Person</b>	<b>Contact Person Phone</b>	<b>Provider Address</b>	<b>Comments</b>
<b>24 Hour Emergency Response</b>	Adena	Jamie Myers	779-8655	272 Hospital Rd. Chillicothe OH 45601	Medical SANE and PSANE
<b>24 Hour Emergency Response</b>	Scioto Paint Valley Mental Health	Tonnie Guagenti	(740) 773-4357	4449 St. Rt. 159 Chillicothe OH 45601	Crisis Center/211
<b>24 Hour Emergency Response</b>	The Salvation Army	Lt. Krystal Boring	(740) 652-4313	171 E. 4th St. Chillicothe OH 45601	Texting or calling cell is easiest way to reach Krystal.
<b>Felony Criminal Prosecution Case Management</b>	Ross County Prosecutor's Office	Richard G. Hannan, Jr. & Todd Bost, Investigators	740-702-3115	72 N. Paint St. Chillicothe OH 45601	Matthew S. Schmidt, Prosecuting Attorney
<b>Victim Assistance for Felony Cases Case Management</b>	Ross County Prosecutor's Victim/Wit Assistance Program	Kathy J. Richardson, Director & Nicole R. Long, Victim Advocate	740-702-3190	28 North Paint St. Chillicothe OH 45601	advocacy and support
<b>Victim Assistance</b>	Child Protection Center	Ashley Muse	740-779-7410	138 Marietta Rd Ste E Chillicothe Ohio	Advocacy, support and referrals
<b>Case Management</b>	The Recovery Council	Brenda Jones	(740) 835 6248	126 E 2nd St. Chillicothe OH 45601	CM included w/Outpatient Treatment
<b>Case Management</b>	Ross County Coalition Against Domestic Violence	Mandy Sullivan-Dyke	(740) 775 5396	62 N. Paint St. Chillicothe OH 45601	
<b>Case Management</b>	Integrated Services of Appalachian Ohio	Lindsey Palmer	(740) 594 6807	11 Graham Dr. Athens OH	Case Mgmt. for clients with open case-Medicaid eligible.

<b>Case Management</b>	Child Protection Center	Ashley Muse	740-779-7410	138 Marietta Rd Ste E Chillicothe Ohio	Case Management
<b>Case Management</b>	South Central Ohio Job & Family Services	Michelle Diehl	(740) 773 2651	150 E. 2nd St. Chillicothe OH	
<b>Basic Needs</b>	The Salvation Army	Lt. Krystal Boring	(740) 652 4313	171 E. 4th St. Chillicothe OH 45601	Texting or calling cell is easiest way to reach Krystal.
<b>Residential Treatment</b>	The Recovery Council	Brenda Jones	740 835 6248	Waverly	The Georgie Harris House
<b>Short Term Housing</b>	RCCADV	Mandy Sullivan-Dyke	(740) 775 5396	62 N. Paint St. Chillicothe OH 45601	Domestic Violence Shelter
<b>Short Term Housing</b>	Community Action-Men's Shelter	Trina Payne	(740) 702 7222	1005 Sherman Park Chillicothe OH 45601	Men 18+, no sex offenders
<b>Short Term Housing</b>	Integrated Services of Appalachian Ohio	Lindsey Palmer	(740) 594 6807	11 Graham Dr. Athens OH	Respite for clients with open case-Medicaid eligible.
<b>Short Term Housing</b>	Seeds of Hope	Intake	(740) 774 1200	P.O. Box 101 Chillicothe OH 45601	Emergency Shelter, Transitional Housing and Faith based mentoring
<b>Short Term Housing</b>	Sojourners		(740) 596 1117		Respite for youth under 18.
<b>Permanent Housing</b>	Integrated Services of Appalachian Ohio	Lindsey Palmer	(740) 594 6807	11 Graham Dr. Athens OH	Rapid Re-Housing Program -Once eligibility is determined, housing may take place within 14 days. Must be open with ISAO.
<b>Permanent Housing</b>	Chillicothe Metro Housing	Karen Netter	(740) 775 7881	178 W. 4th St. Chillicothe OH 45601	Public Housing & Section 8
<b>Permanent Housing</b>	Community Action	John Huffman	(740) 702 7222	603 Central Center Chillicothe OH 45601	Rent/Mortgage/Deposit Program, Rapid Re-Housing and Homelessness Prevention

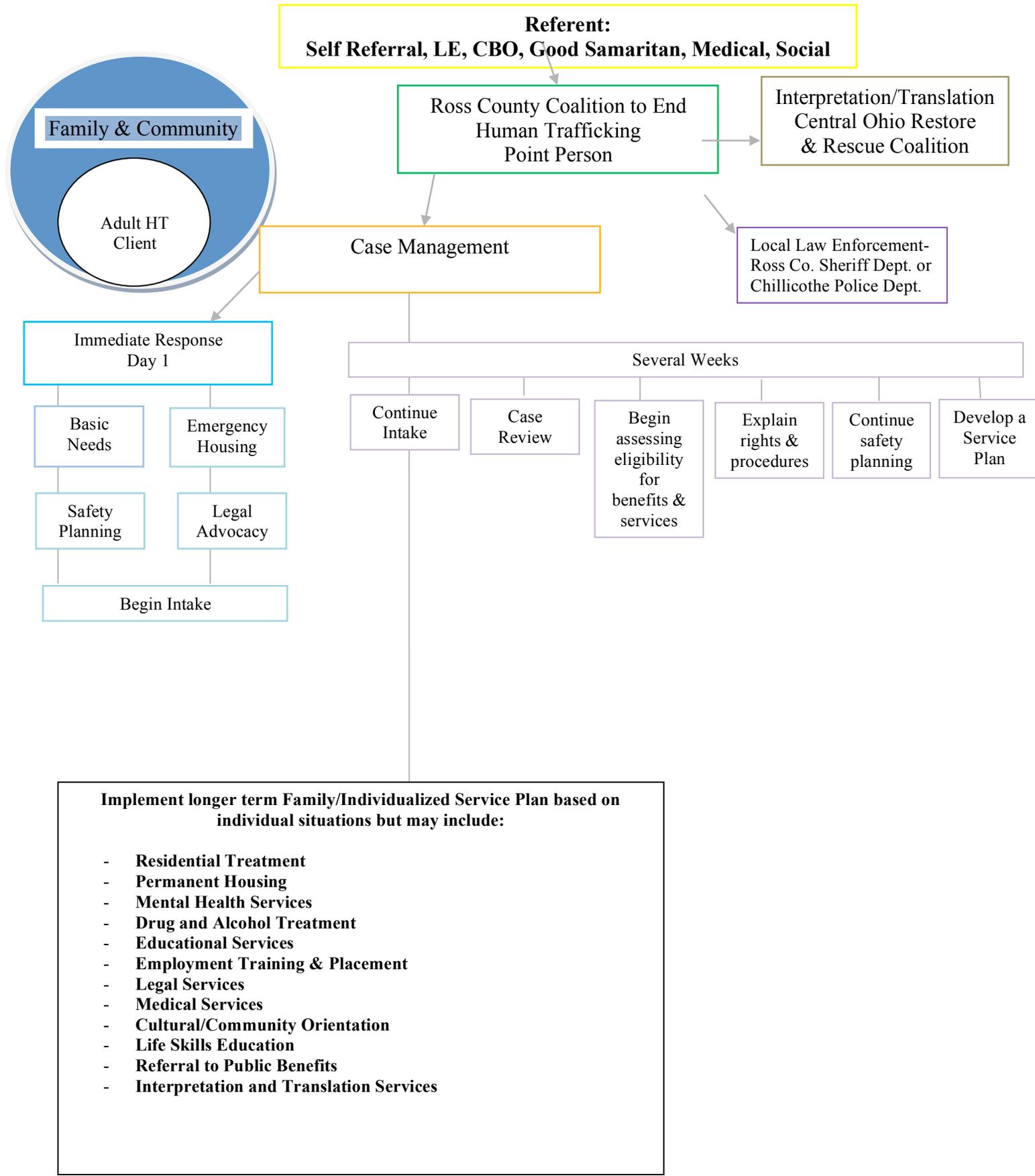
<b>Permanent Housing</b>	Homes of Hope- Love INC.	Craig Reichart	(740) 773 0525	P.O. Box 6090 Chillicothe OH 45601	helping highly motivated homeless families begin the journey toward self sufficiency.
<b>Permanent Housing</b>	Sojourners		(740) 596 1117		Transitional housing for 18-21.
<b>Interpretation</b>	Adena	Jamie Myers	(740) 779 8655	272 Hospital Rd. Chillicothe OH	For medical
<b>Medical Care</b>	Adena	Jamie Myers	(740) 779 8655	272 Hospital Rd. Chillicothe OH	
<b>Medical Care</b>	Child Protection Center	Julie Oates	740-779-7431	138 Marietta Rd Ste E Chillicothe Ohio	Abuse Assessments exam for children under 18 or DD to 21 y/o
<b>Medical Care</b>	Hope Clinic of Ross County	Nurse of the Day	(740) 774 4606	475 Western Ave. Chillicothe OH 45601	FREE clinic on Mondays 6p-8p for adults and children who have no health insurance.
<b>Medical Care</b>	Integrated Care Scioto Paint Valley Mental Health Center	Robin Lettvin	(740) 775 1260	4449 St. Rt. 159 Chillicothe OH 45601	Low Income medical care
<b>Medical Care</b>	Hopewell Health Center		(740) 773 4366	1049 Western Ave Chillicothe Oh	Low Income medical care
<b>AOD Treatment</b>	The Recovery Council	Brenda Jones	(740) 835 6248	126 E 2nd St. Chillicothe OH 45601	
<b>AOD Treatment</b>	Friel & Associates	Pat Friel	(740) 851 4432	46 E. Water St. Chillicothe OH 45601	
<b>AOD Treatment</b>	Scioto Paint Valley Mental Health		(740) 775 1260	4449 St. Rt. 159 Chillicothe OH 45601	Outpatient Mental Health and Substance Abuse
<b>AOD Treatment</b>	Solace of Ross County	Tammy Hettinger	(740) 851 5347	203 W. Water St. Chillicothe OH 45601	Helping families who have suffered loss as the result of drug addiction with encouragement, education and empowering support.

<b>Mental Health Treatment</b>	Scioto Paint Valley Mental Health		(740) 775 1260	4449 St. Rt. 159 Chillicothe OH 45601	Outpatient Mental Health and Psychiatric services
<b>Mental Health Treatment</b>	Child Protection Center	Brian Bethel Julie Oates	740-779-7431	138 Marietta Rd Ste E Chillicothe Ohio	Mental Health treatment, TF-CBT; Play Therapy; Trauma informed treatment modalities
<b>Mental Health Treatment</b>	Integrated Services of Appalachian Ohio	Lindsey Palmer	(740) 594 6807	11 Graham Dr. Athens OH	Mental Health treatment and in home wrap around services; Psychiatric Services
<b>Mental Health Treatment</b>	Mid Ohio Psychological Services	Robin Rippeth	(740) 851 4461	114 Renick Ave Chillicothe Ohio	Mental Health treatment; Psychological services
<b>Legal Advocacy</b>	Ross County Prosecutor's Victim/Witness Assistance Program	Kathy J. Richardson, Director & Nicole R. Long, Victim Advocate	(740) 702 3190	28 N. Paint St. Chillicothe, OH 45601	provides advocacy to the victim throughout various stages of the criminal justice process
<b>Legal Advocacy</b>	RCCADV	Mandy Sullivan-Dyke	(740) 775 5396	62 N. Paint St. Chillicothe OH 45601	Civil Protection Orders
<b>Spiritual Care</b>	Ross County Ministerial Association				Numerous denomination participation
<b>Spiritual Care</b>		Brenda Jones	740 835 6248	126 E. 2nd St. Chillicothe OH 45601	Licensed Minister
<b>Spiritual Care</b>	The Salvation Army	Lt. Krystal Boring	(740) 652 4313	171 E. 4th St. Chillicothe OH 45601	Texting or calling cell is easiest way to reach Krystal.
<b>Other</b>	The Salvation Army	Lt. Krystal Boring	(740) 652 4313	171 E. 4th St. Chillicothe OH 45601	Transportation if needed.



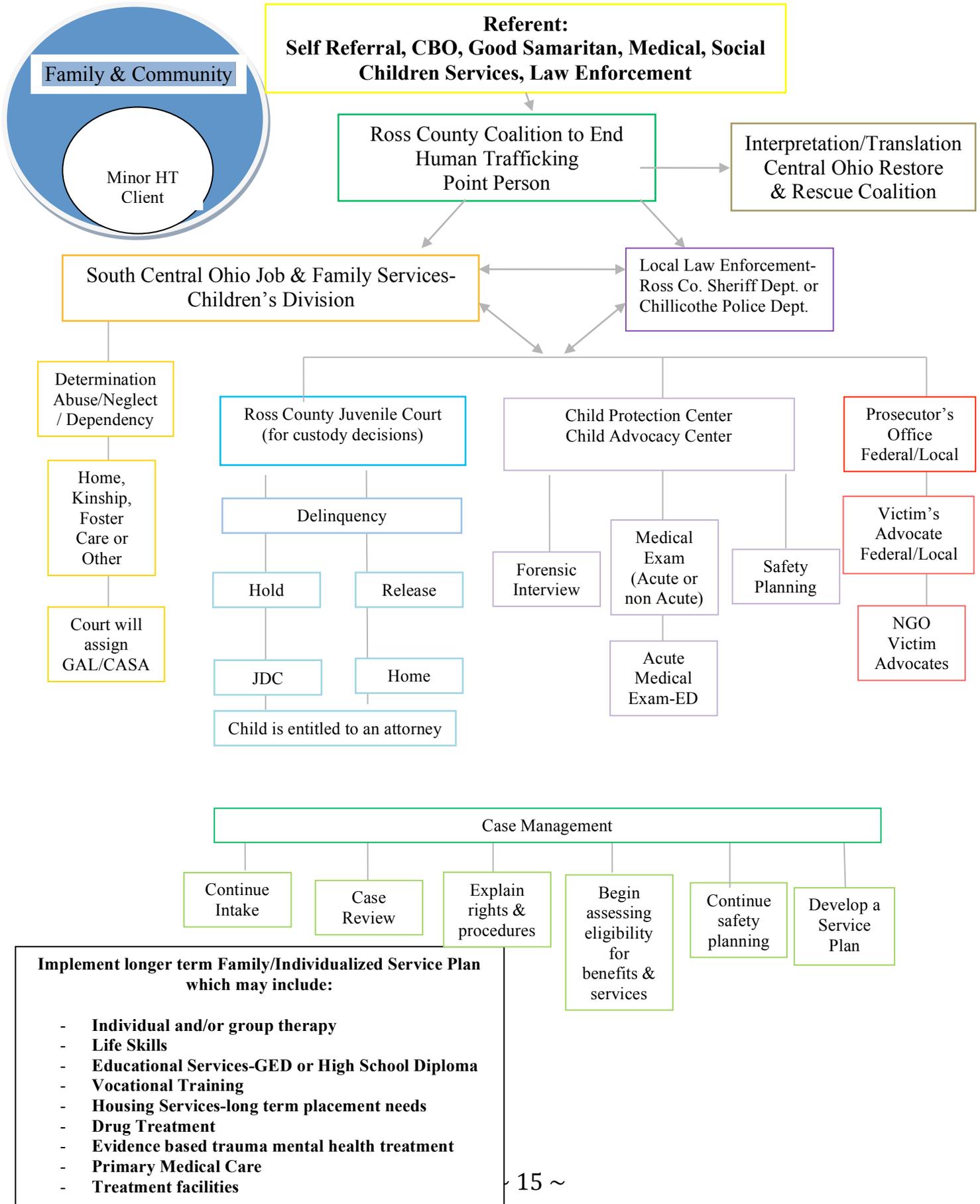
Adult Survivor: Discovery by Self-Referral, Law Enforcement Community Based Organization, Good Samaritan, Medical Provider or Social Service Agency

1. Once a case is identified, the Point Person should follow the steps outlined below to help the adult survivor from the point of rescue through long term rehabilitation.
2. In some systems, the Point Person will also serve as the case manager, working with the survivor from the point of rescue through long term care. In other systems, the Point Person will contact/assign the most appropriate case manager to provide long term care. Ideally, the person responding at the time of rescue would continue working with the survivor in a case management role, to facilitate trust building and reduce the potential for retraumatization.
3. Once the Point Person/Case Manager is established, he or she will:
  - a. Arrange safe shelter for the survivor.
  - b. Assess and meet the survivor's basic and immediate needs.
  - c. Arrange for interpretation and translation if necessary.
  - d. Locate a legal advocate.
  - e. Conduct intake (may take place over several visits)
    - i. The person doing intake should be from a social services agency or a legal services organization. S/he must understand the confidentiality issue involved with receiving intake. A Standardized Intake Form should be utilized by all service providers on the Coalition and only limited/basic information should be included.
    - ii. Case/client details will not be shared with the Coalition; however, members of the Coalition may be contacted for resources needed for a particular case/client.
    - iii. It is important to assess the survivor's initial willingness to report the crime to law enforcement. Rapid reporting is critical to effective investigations. Law enforcement typically has a 72 hour window in which to collect biological and other evidence that will assist in prosecuting the trafficker(s).
4. Next Steps: Over Next Few Days, Case Manager will:
  - a. Begin to assess eligibility for social services and other benefits
  - b. Explain rights, procedures and rules the survivor will need to follow
  - c. Develop a safety plan
  - d. Develop a service plan.
5. The Case Manager will provide comprehensive, long term case management with the survivor to meet goals identified on the service plan, such as:
  - a. Residential Treatment
  - b. Permanent Housing
  - c. Counseling/Mental Health Services
  - d. Employment Training and Placement
  - e. Educational Services
  - f. Legal Services
  - g. Medical Services
  - h. Cultural/Community Orientation
  - i. Life Skills Education
  - j. Referral to Public Benefits
  - k. Interpretation and Translation Services
6. For cases under investigation by law enforcement, the Case Manager may facilitate a Team Meeting of key people involved with supporting the recovery of the survivor and investigating the crime.
7. Participants may include the Case Manager, Law Enforcement, residential program staff, the survivor's therapist and others. The purpose is to promote effective communication, coordinate services and best prepare the survivor to serve as a credible witness.



## Domestic Minor Survivor: Discovery by Self Report, Law Enforcement, Children Services, Community Based Organization, Good Samaritan, Medical Provider or Social Service Agency

1. When a domestic minor trafficking survivor is discovered and reported to the Point Person, the Point Person will immediately involve the county Child Welfare agency as they are the only legal entity with the authority to take temporary custody of a minor.
2. The Point Person should contact Law Enforcement and Child Welfare Agency immediately to facilitate the opening of an investigation.
3. The Child Welfare Agency and/or Law Enforcement will make contact with the county Juvenile Court. The Juvenile Judge or Magistrate will decide whether the minor is sent back home or made a ward of the state.
4. If the child is made a ward of the state, then the Child Welfare agency will determine the final placement of the child.
5. In the case of kidnapped minors or other unusual circumstances, Juvenile Court may decide to send the child back home.
6. The Child Welfare agency may choose to enlist the support of a case manager from the local anti-trafficking coalition to provide trafficking specific services for the youth. If a case manager is engaged, he or she will assist with meeting the child's immediate needs, safety planning, linking them with legal assistance and coordinating a safe, therapeutic placement for the child, in foster care, residential treatment or a safe house.
7. Once the child is in a safe, therapeutic setting, the case manager in conjunction with treatment providers will coordinate the services the child needs to begin rebuilding his or life, such as individual and group therapy, life skills training, GED or High School Diploma completion, vocational training, drug and alcohol treatment, educational services and medical services.
8. For cases under investigation by law enforcement, the Case Manager may facilitate a Team Meeting of key people involved with supporting the recovery of the survivor and investigating the crime. Participants may include the Case Manager, Children Services Worker, Law Enforcement, residential program staff, the survivor's therapist and others. The purpose is to promote effective communication, coordinate services and best prepare the survivor to serve as a credible witness



## **Case Review**

The purpose of a case review is to provide a forum for the members to work collaboratively to promote a thorough understanding of case issues and assure the most effective system response possible. The case review coordinates intervention so as to reduce potential trauma to children and families while preserving and respecting the rights and obligations of each agency to pursue their respective mandates. The goals are:

- To work together to ensure a comprehensive multi-disciplinary approach to the investigation, prosecution and follow-up treatment in human trafficking cases.
- To recommend, while guiding, the coordination of services to the victim and family in a way that minimizes trauma and promotes recovery.
- To promote successful criminal prosecution.
- To promote safety.
- To identify system issues that needs to be addressed.
- To support team members in their difficult and challenging roles.

Case Review shall occur after a Human Trafficking case is initiated. CPC is responsible for formulating the meeting agenda concerning cases that are in the Human Trafficking Protocol. The guiding principle is that ongoing collaboration and open communication between team members and between disciplines promotes good decisions and provides best practice interventions for children and families. Agendas will be emailed or faxed to all team members prior to the meeting. All attendees are required to sign the “Confidentiality Statement” at each meeting. Each team member agency agrees that information shared at the Case Review meetings is confidential and hereby deemed as necessary to the fulfillment of the role of each party and shall not be disclosed to the public. Issues related to cultural competency are routinely discussed.

Child Protection Center will maintain database for all cases of Human Trafficking in Ross County.

## Protocol Agreement

This agreement, dated March 4, 2014, is by all members of Ross County Coalition to End Human Trafficking

We, the undersigned agencies, by and through our designated representatives, do hereby agree to support the Ross County Coalition to End Human Trafficking approach in intervention, investigation, assessment, referral for prosecution, prosecution, and treatment of human trafficking victims in Ross County.

Each member agency agrees that no party shall withdraw from participation under this agreement without first giving the other parties written notice. This agreement will be reviewed annually by the Ross County Coalition to End Human Trafficking and amended as appropriate.

IN ORDER TO BETTER SERVE THE HUMAN TRAFFICKING VICTIMS OF OUR COMMUNITY and to comply with the requirements of law, we, the undersigned, do hereby enter into this agreement. In agreeing to the foregoing protocol, we recognize that the protection of victims is of primary importance.

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Mark Shuter, CEO  
Adena Health System

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Jody Walker, Director,  
South Central Ohio Job and Family Services

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Matthew Schmidt, Prosecuting Attorney  
Ross County, Ohio  
Program

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Kathy Richardson, Director,  
Ross County Victim/Witness Assistance

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George Lavender, Sheriff  
Ross County Sheriff's Department

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Roger Moore, Chief of Police  
Chillicothe Police Department

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Matt Markley, Executive Director  
Scioto Paint Valley Mental Health Center

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Julie Oates, Executive Director  
Child Protection Center

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Helen Lehman, Director  
Children's' Division, SCOJFS